

# BRISTOL CORE BOARD MEETING

Thursday, September 21 2023, 09:00 AM  
ZOOM Meeting

## MINUTES

**In attendance:** Ian Albinson , Meridith McFarland, Alicia Standridge , Taylor Welch, Maura Donnelly, Gary Barrows, Doug DeWitt, Valerie Capels

### I. Call to order: 9:00 AM

### II. Current Business

#### A. Pocock Rocks Review

- went well. very lucky with weather.
- Doug, Taylor, Gary, and Brad very helpful for Alicia
- Good feedback for this new date
  - board consensus: keep 3rd Saturday.
  - Next year's date: **August 17, 2024**
- Tent setup was stressful, thank goodness for Gary
  - Rec Dept. can supply tents for next year, though look at tie-down systems
- Attendance approx. 1500-2000
- Stores seemed to have good foot traffic (Simon Says had good sales though open 3+ more)

#### B. Farmers Market Update

- Gone well. Had rain everyday but three of the markets.
- Vendors don't show when rain happens. Next year will have firmer guidelines.
- 3 more markets left. Ends Oct 9. Had to switch hours due to lack of daylight, 3-6pm.
- 2024 season ideas:
  - 3-7pm
  - might do less months and end in September
  - Sept-Oct are prime farmer's produce months
  - Idea is to go through until Indigenous Peoples' Day
  - CORE needs booth at market, requires more than one person,
  - Set up EBT system for 2024
  - Check on ARPA funds commitment for 2024-2026

#### C. Holiday Season

- Small Business Sat event happening (outside organizer)
- Chocolate Walk. December 1, 2023
- Lumen, Dec 16, 2023

#### D. Board Recruitment and Officer appointments

- need to set up officers on the board, folks don't know their role
- Bylaws need to be updated - Val will take a first pass at it
- Board needs Chair, and a Secretary. Ian will continue to be the Treasurer and Secretary.
- Board consensus: Maura to take Chairperson role, will run next meeting.
- Need to work on better contact management and mass-emails

- Challenging to talk to people about who we are - social media limited, FPF limited

**E. Directors position**

- Alicia been here for a year almost
- Position to be more of an employee vs employer (ED shouldn't be running the board)
- Alicia is no longer an owner of Your Home on Main Street. Her mother is the full owner.
- Definitely need more board members
- CORE needs to market itself better and recruit folks more actively.

**III. New Business**

**A. Board Round Table**

- Downtown Vibrancy Fund - Alicia and Ian to work on this, send details to Val
- Recycled Reading status - contingency plan for the future?
  - CORE has offered help but how can CORE help you?
- Harvest Festival
  - CORE to have booth at Harvest Festival
  - Alicia to email people work the booth

**Next Meeting – 10/19**

**IV. Adjourn.**