

BRISTOL CORE

BOARD MEETING

Monday, December 2, 2019, 8:30 AM

Holley Hall

Meeting Minutes

I. Call to order: 8:30 AM – *Ian, Aiden, Kelly, Valerie, Meridith, Taylor*

II. Current Items

A. Board Members

Thoughts on new recruits – We have lost two board members with Katie Rycroft-Meyer and Amanda Sorrell. The board thanks them for their service. We would like to recruit from our local business community. Maura Donnelly and Susan Keith would be ideal candidates to join. We would like Taylor to officially join the board.

B. Chocolate Walk/Eat, Drink And Be Merry/Lumen

- 12th Annual Chocolate Walk on December 6th – Full street with almost every business is participating. Ian is printing the large format posters. Ian has lights to hang between the lamp posts and Bristol SD Ireland Truck, Memory Tree, and Candy Cane Hunt. No bakery event this year & Tandem will host their regular market event.
- Eat, Drink, and Be Merry on December 13th – Music events starting at 5:30 at Vermont Tree Goods with Boyers at Tree Goods.
- 4th Annual Lumen Festival on December 21st – Lantern making workshop at 4:30-5:30 to kick off the event. The costs for the Fire pits will be monitored by members of the Bristol Fire Department. Will need assistance for set-up and we'll follow-up on

C. Main Street Flower Baskets

- This year's baskets were not as successful due to the watering person moving away without notice. Valerie suggests revisiting this topic in January when we have a better idea of what the construction timeline will look like.

D. Lawrence Memorial Library Audio/Visual

- Ian has instigated a permanent screen installation with a permanent projector in partnership with the Library board and ONE World Library group.
- Two film showings scheduled for December.

E. Co-working Space

- Chris and Barb have open office space at 1,300 square feet that is currently well furnished above the bakery. Ian has met with them twice to discuss opportunities for co-working and has reached out to previous interested folks. Four desk areas with a conference room. Would need to work on access with key codes.

F. Tandem/Nat Bank Alleyway Project

- This project is dead due to the bank leadership changing their minds internally due to security concerns. Pomerleau was supportive of the project. Sherry might explore having a survey done.
- Ian hired Ward Joyce did some design work for \$2,000.

G. Town of Bristol

a) Main Street Lighting & Sidewalk Improvements

- The project has gone out for bid for the whole project. VTRANS is taking on construction management. We have two grants to offset the required match. The town needs to find \$200,000 from multiple sources.
- The lighted crosswalk is still in the design process.
- Meredith suggests having a timelapse camera that can capture the changes overtime.
- Kelly shares that Waterbury has seen 15-20% loss over construction period—they've been doing lots of communication with businesses about progress updates.
- The Hatch and Your Home lights are out. Parts have been ordered for the Hatch light.

b) Certified Local Government (CLG) Program

- Currently stalled with the Design Review Commission due to the need to form a Historic Preservation Commission. Ian was going to follow-up with the DRC members and trying to find local expertise for the four required meetings. Ian will make a public announcement.
- Valerie says that we need to develop a project list. Ian will talk to Porter.

G. Board Roundtable Discussion

- Looking ahead to next year, we need to discuss fundraising.
- The Designated Downtown block includes the Village Park. Meredith suggests getting
- Meredith requested that Bristol CORE be a lead sponsor for the Breakfast with Santa to cover crafts and some of the food. Board all in agreement.
- Taylor shares that the Bristol Recreation Department is trying to have family-friendly music gatherings on the Rec Fields using the Pavilion. Part of an effort to build more community over at the Hub.
- Bristol Bucks: Ian needs to update the business listings and the Bank is going to push the program. Ian has some more stickers for the new businesses.
- Ian has been attending the Community Engagement Committee. In 2021, there will be plans for five town communities to vote upon and the scenarios are grim.

Next Meeting – January 7, 2020 at 11 AM

III. Adjourn.