

BRISTOL CORE

BOARD MEETING MINUTES

Wednesday, June 20, 2018, 9:30 AM
Holley Hall

Prepared by Kelly Hamshaw

Present: Ian Albinson, Kelly Hamshaw, Carolyn Ashby, Aidan Lenihan, Valerie Capels

- I. Call to order: 9:30 AM**
- II. Scheduled Appointments – none.**
- III. Approval of minutes from last meeting April 18th, May 16, 2018**

Not available. Kelly will prepare June minutes and catch up on the April and May minutes as possible.

IV. Open issues

- A. Board Members – Carolyn will be stepping down from the Bristol CORE Board after 10+ years of dedicated service and Ian officially thanked her for her service. Continuing board member search – Katie Rycroft Meyer as a “liaison” position with the Planning Commission, investigating a potential co-housing member, Jess Messier – Tandem/Lumen. We need 5 members to change the by-laws.
- B. Local Community Initiatives – Kelly will bring “as is” for next board meeting.
- C. Historic Preservation and Downtown Conference – Event went very well and there positive energy everywhere. The sessions were well-attended and well-facilitated. Positive response from local businesses. The Program showcased the significant progress made across town in recent years.
- D. Pocock Rocks 2018 – Debriefed from the 2018 Pocock Rocks Experience:

Things that worked well included: timing of starting music at 3:30 to allow attendees to get food/drink, starting on the small stage, spread of the vendors in the space, drone photos showed colorful tents, diversity of the music was appreciated by all, sound was great, positive feedback from musicians, timeline went well, vendors were selling out of food/drink, non-profit booths were good,

Things that could be improved: Carolyn felt there was some confusion around whether the event had started when the radio started after Jon announced, need to get first stage to be played set-up first (Ian to talk with Pecker), Ames Brothers had logistical issues with

parking by Hatch, need to watch alcohol in front of Hatch and ensure that people don't caught through the sound tent, recycling cross-contamination, volunteer logistics prior to set-up,

Ideas for next year: Post music rundown at the CORE tent, propose having bands park directly behind the stage for two cars (one unloading and loading), include parking directions in notes to the bands, improve signage/chains at East Stage to protect the sound tent, Ian will talk with Liquor Inspector to look at the space to explore possibility of making the whole space okay for drinks, talk to vendors about recyclable paper/plastic goods – defining requirements, need to investigate whether insurance covers attendees at any point in time or unique attendees?

E. Bristol Free Wi-Fi – Weren't able to support with temporary hotspots for the conference due to recent passing of the CEO. Ian will be following up with Waitsfield Telecom to see if we could have a more seamless wifi access. Looking at opportunities to bring wifi to Howden Hall (\$650 for the hardware). Green Mountain Flagging employee suggested talking to Billy at First Light Fiber to find a contact for AT&T to investigate improved coverage.

F. Sidewalk Beautification Expansion – Valerie has prepared the grant application for additional funds from VTrans. Kelly and Ian will prepare a letter from Bristol CORE and recruit signers from local businesses. Valerie is waiting for a letter from Addison County Regional Planning. Conversations continuing with Stony Hill Property Owner but needs more time to make the deal happen due to complications with estate and needing approval from state. Discussed possibilities of engaging Main St. property owners and town stakeholders to identify opportunities/issues and CORE as an entity to help facilitate communication. Ian will look for RFPs for the Prince Lane Project and the Streetlight/Intersection Project and send to Valerie as a starting place.

G. Committee/commissions – not discussed.

H. Grants – Valerie will be sending link with new grant opportunities from the State to improve cultural, recreational, and historic assets. No concrete project ideas at this time and deadline is July 30th.

I. Other Business – Applications due for the new Recreation Dept. Assistant position, looking at ways to elicit feedback from downtown business owners about the benefits of downtown events. Agreed to move meeting times earlier to 9:00 AM going forward.

V. **Next Meeting** – July 18, 2018

VI. Adjourn.