

1a/b. Authorization and Notification

Downtown Designation Renewal Application Town of Bristol, Vermont

June 3rd, 2016

Primary Contact Person:

Ian Albinson Executive Director P.O. Box 413 Bristol, VT 05443 (802) 453-7378



1c. Authorization and Notification

Document List

- Notification to Regional Planning Commission & Regional Development Corporation of the application.
- Hearing notice of designation renewal
- Excerpt of Bristol Town Plan, 2012
- Letter from the municipality's Regional Planning Commission
- Town of Bristol Zoning Bylaws & Regulations
- Bristol CORE Articles of Incorporation
- Reinvestment Statistics 2011-2015
- Bristol CORE Operating Budget
- Downtown Designation Boundary Map



2a. Authorization and Notification

The Selectboard of the Town of Bristol duly supports our town's application for renewal of our Downtown Designation status this 16th day of May 2016:





2b. Authorization and Notification



Town of Bristol

Holley Hall
P.O. Box 249
Bristol, VT 05443
(802) 453-2410 • Fax 453-5188

April 22, 2016

Adam Lougee, Executive Director Addison County Regional Planning Commission 14 Seminary Street Middlebury, VT 05753

Dear Adam:

I am writing to officially notify Addison County Regional Planning of Bristol's intention to apply for renewal of its downtown designation under the Vermont Downtown Program. We will be holding a hearing with the Selectboard on May 16, 2016 at 7:10pm about the application.

In keeping with the program requirements, we would appreciate a letter from you confirming that Bristol's current town plan has been through the regional confirmation process with ACRPC.

It would be helpful if your letter could also indicate the ACRPC's support for our downtown designation. I know you believe our program has been a major push in keeping our downtown successful and prosperous through recent economic hard times.

Let me know if you have any questions.

1/11

Sincerely,

Eric J Forand

Zoning Administrator / Town Planning

2c. Authorization and Notification

Public Notices appear on Pages 10B, 11B and 12B.

TOWN OF NEW HAVEN DEVELOPMENT REVIEW BOARD NOTICE OF **PUBLIC HEARING**

BOARD NOTICE OF PUBLIC REARING.

The New Horean Development Recision (2014) Blood 2016 In Hearing and Tool 2016 In Hearing on the sidewing application (pt 1) and property of the New Haven Town Office.

1. Application of 2016 In Hearing 17:00 PAI on Menday Mey 17, 2016 at the New Haven Town Office.

1. Application 2016 In Hearing 18:00 PAI on Haven Town Office.

1. Application 2016 In Hearing 18:00 PAI on Haven Town Office.

1. Application 2016 Specificating the applicants zer proposing to use their horne and fermer row bean for an office and truck repairment/remance shorp to support their furching business. The part of their furching business. The part of their furching business. The part of their furching the truth of their the

take any subsequent appeal.

Durid Welmire, Administrative Officer

Dated: April 28, 2016

TOWN OF PANTON PUBLIC NOTICE

Beginning in Moy, the regularly sched-uled muntilly meetings of the Particin Development Review Beard/Planning Commission will be head Commission will be held on the 2nd Thursday of each month at 7pm at the Thursday of each new-Panton Town Office.

The public is welcome to attend,
Louise Gic anella, Secretary
Panton DRB/PC

TOWN OF ERISTOL HEARING NOTICE APPLICATION FOR RE-NEWAL OF DOWNTOWN DESIGNATION

NEWAL OF DOWNTOWN
DESIGNATION
The Brisial Salecthoard hereby gives notice of the intertion of the Found of Defaul to stahnik the application for review of its distillation of the Foundation of the Foundation for the Glate of Vermont's Downtown Program. The Selecthoand will had a public hearing to distuss the application at the reviewing on Mondey May 15-01-02 at 7-10pm at the Town office is located in the reviewing of Childry Fall.
Bristal hos had an official designating downtown under the State program to the program for an additional flow state. The purpose of the meeting will be a bounded to the program of an additional flow state contract comments from the public and to share information places contract from 2 conting Administrator Eric Forum and 16-2 boxells.

For further information places contract from 2 conting Administrator Eric Forum of 479-2410 or Brising Contract Comments and 479-2410 or

Director Ian Albinson 453-7378.

ADDISON CENTRAL SUPERVISORY UNION REQUEST FOR PROPOSALS AUDITS 2017-2019 SCHOOL YEARS

The Addison Central Supervisory Union is accepting bids for the Audio Services for ACSU (Brighert, Counted, Mary Hogan, Ripton, Salsbury, Shoreham, and "Yerbridge) and Middlebury Union High School, Middlebury Union High School, Middlebury Union Middle School, and the ACSU Superinandent's Office for your end, June, 30 2016 and June 32, 2017 as well as the consolidated school district for the 7th Indiana.

consolidated school distinct for the Pro-lowing year end.

Detailed bid specifications are avail-able at the Superintendent's Office.

Call: 802-582-127# or 802-582-1283.

Bids should be submitted in a seafed envelope marked "Audit Bill" by:

rvelope marked "Audit Bi f" to:
David Eoucher, Business Manager
Addison Central Supervisory Union
49 Charles i-ve
MiddleJuny, VT 07753
Bkds may also be emailed to:
ghughes@cc.su.org
or fexed to: 802-388-0024

or faxed to: 802-388-0024
BlKir must be neceived no later than 12 pm (Moon) on May 5, 2016 at which time they will be oriented and available for all bidders to meliew.

The Addison Central Supervisory Union Band of Directors reserves the right to reject any or all bids in accordance with Vermont Statutes.

431.44.29 7

ADVERTISEMENT FOR BIDS TOWN OF GRANVILLE, VT 4157 VT ROUTE 100 GRANVILLE, VT 05747

State I bids for the work described below will be excepted by the Town of Granville at the lown offices located on VT Route 100 und \$100 PM on May 23, 2016.

TYPE OF PROJECT: An Alternate Project funded in part by the Federal Emergency Management Agency (FEMA)

LOCATION: At two separate locations on The 17 Bets Road

on TH 17, Bulz Road TYPE OF CONSTRUCTION: Subbase,

THE DE CONSTRUCTION SUDDICTION SUDICTION SUDDICTION SUDICTION SUDICTION SUDICTION SUDICTION SUDICTION SUDICTIO

noa Preject Veux on 11 17 and we no publicly opened and read about at 6:10 PM ut the Granville fown offices on May 23, 2016.

A MANDATORY pre-bid marting will be held starting at 10:00 AM on Nonlay, May 3, 2015, meeting to start the junc-tion of TH 3, North Hollow Road and TH 17, But Deck.

u. Tr⊶n Clark



LOCAL ARTISTS WARREN Kimble (top photo) and Robin Kent work in the "Bagette," an annex of the Bran-on Artists Guild in the Granary Bulkling on Union Street in Brandon, Klimble and Kont are preparing for the tatawide Open Studio Weekend sponsored by the Vermont Crafts Council in late May

Photos by Joan Draw

TOWN OF SHOREHAM NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING
The Zoning Based of Adjustment will
had a public hearing on Thursday, May
12, 2018 at 7 pm at the Town Critics
office to consider the conditional use
review of application #616-149 in recordance with provisions of Scotlan or
the Town Zoning Regulations. The
applicant (Virtistle*Pig, LLC and Rai Petter Bhat's) rejustes an adaptive ruce
on the project's located at 1316 North
Orvull Read for Agnicultural Processing
and as a Warehouse-Scorege Fazility in
an existing freested liderly barn. The
review. Participation in this proceeding is a perrequisite to the right to make
any subsequent cypeal.

any subsequent appeal.

BRIDPORT CENTRAL

BRIDPORT CENTRAL
CEMETERY
HEADSTONE REPLACEMENT
NOTICE
The Bridgest Board of Cemelery
Commissioners with police that due
to the poor consider of the headstones of
gravestones) for the following seem
to the poor consider of the headstones of
gravestones for the following seem
ceasand prasma whose lots are located
in the Bridgoot Central Cemelery, the
headstones are planned to be 1-placed in
May, 2015 Charles F, Ferre (feld June 25,
1633 agis 8 yrs; Bidney Clark Ferre (Left
10;183 to Aug 2, 1871); Dea, Francia
Cipras (feld May 22, 1853 ags 58 yrs);
Sophia Solace (deid Dec 8, 1852 ags
5 yrs); Samuel H Snell (feld Sept 27,
1842 ags 15 yrs); Lysis Barbour (feld
Aug, 29, 1852 ags 52 yrs); and Aches M.
Lawrenco (died Jun, 11, 1833 age 21 yrs),
I'll ary of the respective relatives of said
decursary pragrams with to claim any auch
mirrord headstone, you need to make
arrangement to the constraint of the conmirrord headstone, you need to make
arrangement of the constraint of the conno. (802) 758-2546. This Neitre is dated
April 19, 2016.

GAGE CEMETERY ASSOCIATION

Annual Meeting
Sunday May 1 at 2:00 P.M.
Ferrisburgh Grange Hall
3279 Route 7

PROSPECT CEMETERY ASSOCIATION ANNUAL MEETING PUBLIC NOTICE

PUBLIC NOTICE
The Officers and all interested passons in the Prospect Cometary Association are hereby women to ment at the Saich Partidge Community House in Early Middlebury, Yenmont on Micriany, Mary 9 at 7:10PM for the following purposes.

1. To high the election of following or the officers.

coming year. B. To vote an fees and expenses for the maintanance and upkeep of the cometer

4. To transact any other business that ma

come before the mineling.

TOWN OF LINCOLN PUBLIC NOTICE

The Lincoln Town Office will be chised for the week of April 25-29, while we for the visit of April 25-29, while we may a harproxy quarters at his Lin-coln Library, (222 "Next River Road). We are releasing during the construction of our new faulding, which should be completed by Outber. Our goal is to be open for trusiness on Monday. May 2 at the Library location, where our phone, are, and making address Will all remain the same. Clark hours device and the same clark hours the weight time to re-but records me, take weight time to rethe same. Clerk hours will be the earne, but records may take waiter time to re-brieve, so plan ahead. Other town offi-cials may change their hilbs hours as we eright to a smaller space. Ministry locations will change, so pay absolution to spagniful. Question location sament ago pagniful. Question sament ago or call thoroto Town Clerk. Sally Obor, at 453-2890.

NOTICE OF THE 2016 ANNUAL MEETING OF THE FATHER DALEY BUILDING

FATHER DALEY BUILDING
ASSOCIATION, INC.
IP-loo Is given bir the annual moeting
of the Father Delay Building Association,
inc. will be held. To useding, May Call
Addition, in the medical Light held.
Indidition, in the medical Light held.
Indidition, in the control of the regular
modified (Consult 242).
The against for main meeting shall be
the electric of Turutees, and such other
business as shall come have the meriting
Delic at Middlebury VT – Ayal 25, July
Bernara, President

449.

UNION SCHOOL DISTRICT #3

INVITATION TO BID

Union School Destrict #3 limites qualified goneral contractors to bid on the renovation of the lobily of the Middlebury Union Middle School. The work includes entanding the lobby with a new glass well with doors. The project also includes a entanding the lobby with a new glass well with doors may be suffered to summer 4 2018. Drawland in the project also includes a transaction window, profid its summer 4 2018. Drawland in the available at Bluegrints. Eri.; 29 Farmill be available at Bluegrints. Eri.; 29 Farmill Springer Dr. VII. (2019 854, 4511) INVITATION TO BID St, South Burlington, VT, (602) 865-4503 on /pril 14, 2016,

TOWN OF SHOREHAM

TOWN OF SHOREHAM
PUBLIC HEARING NOTICE
The Zonine Board of Adjustment will hold a public hearing on Thursder, joint 28, 2015 at 7 past the From Chick's direct to consider the Londikurd use review of application (# 16) in autoritation will provident of Section V of the Town Zoning Regulations. The applicant (Herry and Tox Internal Property for Ight) and the Chick's and Section V of the Town Zoning Regulations, Allevial will be held in 18 applicant (Herry and Tox Internal Tox Interna

NEW HAVEN, VERMONT PLANNING COMMISSION NOTICE OF PUBLIC HEARING

The New Haven Planning Commission will hold a public hearing on June 1, 2015 beginning at 7:00 PM at the New Haven Twen Hall in the calietien. This hearing is being held pursuant to 5/ VS.A. \$4444. The purpose of his public hearing is to receive and actives resident comments on the proposed New Haven Twen Plan, divide 4/18/26.16. The Twen Plan affects all recisions as in pre-uppitic areas of New Haven. Twe Yes wis speasand present runt the foundation for our vision of our future, A Twen Plan condisions. post and present i.m. in the bundation for our vision of our future. A from Plan contains precises and recommendations bured on that vision that air intended to guide shirt Cavelopment in the Torm. "The primary purpose of the Torm Plan Local is to generally assess the Town's present conditive, describe the community's desires for the future and to provide recommendations go arring future changes and development..." Nev Haven's Torm Plan includes;

Table of Content: Public Transportation
Energy Conset (allon) Generation
Energy Plant Siting Standards Stalement of Policy Policius Emory Plant Sting Standards Sting/Streening Regulerments Natural and Historic Resources Natural Resources Scenic Resources Historic Rysources Land Use Plan Land Use Planning Areas Overview Community Assessment Community Assessment
Development Trends
Population and Housing
Local Economy
Agicultural Sector
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 New Haven Mills Village Planning Avea
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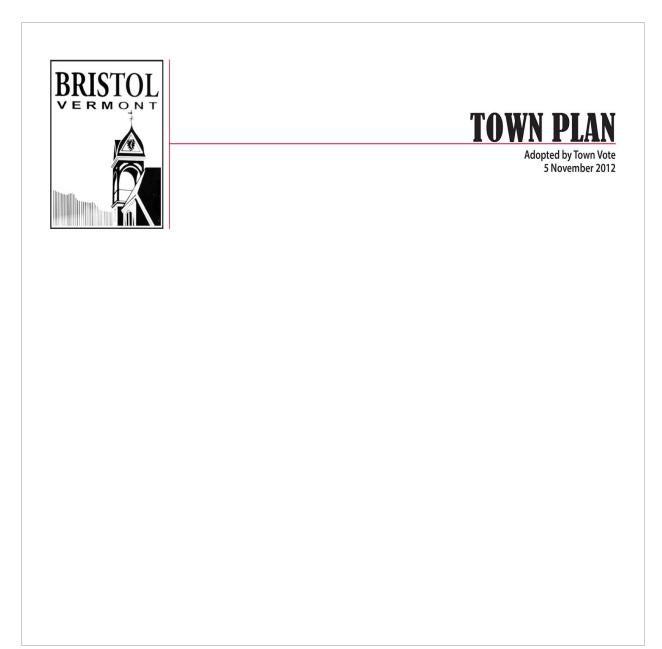
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1. INTRODUCTION

Bristol Town Plan (Adopted 5 November 2012



A. Background

Entering Bristol on Route 116 from the east, one passes a sign identifying the town as the "Gateway to the Green Mountains." It's a fitting description of this quintessential mountain town of approximately 3,900 residents and 23,362 acres. West of Bristol's inviting, compact village is a plateau that marked the shores of Lake Vermont and the Champlain Sea thousands of years ago, as they arose in turn during the melting of the Wisconsin glacier. To the east of the village, rises the heavily wooded Hogback ridge. Part of the Green Mountain National Forest begins just to the south of Main Street and the New Haven River, a portion of which is the Bristol Cliffs Wilderness Area. Agriculture, forestry, and other natural-resource-based endeavors surround the village. The beauty of our setting also enhances the numerous opportunities for outdoor recreation.

B. Purpose

In planning for the future of Bristol, the Planning Commission has kept in mind four fundamental charges:

- * To protect the health and beauty of this remarkable natural setting;
- To foster a vibrant, prosperous, and socially inclusive human community;
- $\ensuremath{\blacklozenge}$ To support the historically successful and commercially sound downtown; and
- * To sustain our foundation of value-added natural resource based industries.

This Town Plan defines a long-term vision for the Town of Bristol and a means for achieving that vision. The plan is designed to serve as a primary reference when making community decisions and to provide guidance to local officials when setting public policy. The plan:

- Provides historical data and background information,
- Describes Bristol's current conditions, character and challenges, and
- Includes town goals, policies and tasks.

C. Vision

The following broad vision reflects both research and consideration by the Planning Commission and many eloquent comments by residents attending public meetings. This statement, which will continue to evolve, expresses our highest aspirations for the community we love.

Bristol's citizens will have a deep sense of community yet remain independent and self-reliant. The town will be economically, environmentally and culturally diverse. It will have access to appropriate transportation and communication options. Affordable energy efficient housing opportunities will be available close to the village area and within walking

introduction

1



3a. Municipal Plan Integration

Bristol Town Plan (Adopted 5 November 2012)



distance of its businesses. Other support services, such as childcare, health centers, and a wide variety of local- owned retail facilities will operate in the village of Bristol. The village area will remain the heart and core of Bristol.

The natural environment in both the rural and village sections of the town will be clean and healthy. Local merchants and businesses will benefit from tourism that fits into and reinforces the healthy, working landscape.

The town will have a healthy, local economy. The local economy will include businesses that are diverse, energy efficient, and compact. The economic climate will foster locally-owned and entrepreneurial enterprises. Employment opportunities will be stable and will provide competitive wages. These businesses will place minimum demands on municipal services, emphasize recycling and conservation, and provide meaningful work without limits to career growth.

There will be competitive returns on investment for employers and businesses. Businesses will often provide a type of economic growth that conserves or even restores environmental quality. These businesses will be attracted to the economic opportunities and quality of life in Bristol. They will rarely require local tax credits or incentives. Many businesses will add value to locally produced renewable natural resources.

There will be a cooperative relationship between local government and local businesses leading to good communication and coordinated changes where needed. Local government and local business will work together closely, effectively and efficiently. The local permit process will be clear, consistent, efficient, and predictable.

Bristol will maintain its quality of life by committing itself to changes for its energy future. This is a critical time for encouraging and supporting renewable energy sources and promoting energy efficiency. Energy prices are expected to rise and consume a larger part of household, business and municipal budgets. To keep Bristol an affordable place to live, the town will ask the Energy Committee to take the lead in researching and reporting back to the Selectboard about energy-saving possibilities.

D. Planning Process

When the Planning Commission undertook the project of revising and rewriting the Town Plan, it looked first to the citizens of Bristol for input on the many issues the plan needed to address. In 2006, a survey was sent from the Planning Commission to every home and business in the town. 684 completed surveys were returned. Survey results were collated by a volunteer working with Smart Growth Vermont and referred to by the Planning Commission while preparing the plan. Full versions of the survey results are available at the town offices in Holley Hall. A copy of the graphic presentation of the survey results is attached here as Appendix X.

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introduction



3a. Municipal Plan Integration

Bristol Town Plan (Adopted 5 November 2012)

Figure 23. Businesses and Employment in Bristol by Sector

1989 3	2010	1989	2010
3			2010
	6	n/a	35
1	1	n/a	n/a
20	19	43	60
9	6	112	53
3	1	18	n/a
36	32	208	355
1	2	n/a	n/a
26	20	137	186
1	4	n/a	11
3	8	n/a	15
13	37	73	112
10	12	43	64
9	11	120	118
11	11	33	33
77	106	458	552
	1		13
	4		351
6	5	257	363
119	144	924	1,271
	9 3 36 1 26 1 1 3 3 13 10 9 11 77	9 6 3 1 36 32 1 2 26 20 1 4 3 8 13 37 10 12 9 11 11 11 77 106	9 6 112 3 1 18 36 32 208 1 2 n/a 26 20 137 1 4 n/a 3 8 n/a 13 37 73 10 12 43 9 11 120 11 11 33 77 106 458

D. Small Businesses in Bristol

Given the importance of small businesses to Bristol's economy and the livelihood of its residents, it is a goal of the town to retain existing small businesses and to cultivate new small businesses. In the past, many small businesses that started in Bristol moved elsewhere when they required additional space or infrastructure. Space for businesses to grow is important to the stability of Bristol's economy, and should be considered in making land-use decisions.

Town support for small business education programs and business-planning programs can help a wide range of small businesses. The town currently maintains an active revolving loan fund for use by local businesses. Town-supported festivals and seasonal events can also improve sales from small businesses, and can serve as marketing for small businesses from the community.

E. Industrial or Business Park

Bristol has sporadically worked to site an industrial or business park in the town, but infrastructure, location and transportation access issues have prevented the development of a park to date. Industrial and business parks serve to attract investment and jobs into the community, while restricting their impacts to a limited area. A light industry industrial park, business park, or business incubator has wide support in Bristol, and as a center for employment in the five-town area, Bristol is a logical location for one.

Goals

- Bristol will attract and maintain businesses, including agricultural and farm-based businesses that are consistent with the town's character.
- 2. Bristol employers will provide wages that are comparable to wages paid elsewhere in Addison County and Vermont.
- Bristol will provide a favorable climate for light industry development that is appropriate for, beneficial to, and acceptable by the community.

Policies

- 1. Support continued appropriate-scale commercial activity in Bristol's downtown.
- 2. Support the development of tourism-related enterprises that are appropriate to the town's character and scale.
- 3. Encourage retention of existing businesses and cultivate new businesses.
- Provide infrastructure in appropriate areas for the retention and attraction of businesses that are consistent with the town's character.
- Support business education and assistance programs and the dissemination of their services. These programs include the Small Business Development Center in Middlebury, the Vermont Women's Business Center, the Champlain Valley Office of Economic Opportunity, <u>Bristol Downtown Community Partnership</u>, and the Addison County Economic Development Corporation.

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economic development



Bristol Town Plan (Adopted 5 November 2012)

geomorphic assessment procedures for defining Fluvial Erosion Hazard Areas and has data available to assist the town in establishing those areas.

Design Review District. The Design Review District was created by ordinance in 2006 in connection with the Downtown Designation process. It is an overlay zoning district that includes the entire area that is part of Bristol's designated downtown (the current Block Commercial zoning district and portions of the Municipal and Neighborhood Commercial zoning districts). A map of this overlay district may be found in the appendices to this plan.

Virtually all development in the overlay district, whether new or modification of existing buildings or sites, must be reviewed by the Design Review Commission, whether or not a variance is sought in connection with the application or whether or not a building permit is required. The review, which is not intended to be onerous, is aimed at maintaining the design character consistent with the historic mix of commercial and residential buildings in the Design Review District. It is acknowledged that the zoning provisions that enable this process are in need of revision. (See Downtown District map, Appendix E.)

Flexibility in Zoning Densities. In order to promote the most appropriate use of land, to bring about the maximum preservation of undeveloped land, and in order to protect and enhance the qualities of open land such as scenery, aesthetics, the ability to carry out agricultural and forest practices, and conservation of wildlife habitat and recreational use, Bristol shall seek to incorporate the following tools into its zoning ordinance:

- Lot Size Averaging / Density-Based Zoning. In zoning districts where the maximum density would be less than one home for every two acres of land, Bristol should consider using lot size averaging or density-based zoning. This zoning technique allows landowners to create smaller house lots (typically one acre or smaller in size) while keeping the overall density of the district low (ex. 1 home per 5, 10 or 25 acres). This is accomplished by revising the zoning district standards to include both a minimum lot size and a maximum density. This technique provides maximum flexibility for landowners to develop their land in a way that works best for them. Owners can create house lots for family members or to sell when income is needed, while retaining more of their acreage. This approach works well for landowners who from time-to-time want to create a lot, but who do not want to develop their entire property.
- Cluster Development / Planned Unit Development. The Town of Bristol's zoning ordinance already incorporates provisions for cluster development, or as it is referred to in-state law, Planned Unit Development (PUD) into most of the town's zoning districts. Typically within a PUD, development will be "clustered" onto a smaller portion of land than would otherwise be allowed under the zoning with the remaining land set aside as permanent open space or working land. The PUD provisions of the town's zoning regulations have not been frequently used and the re-zoning process should seek opportunities to encourage greater use of PUDs.

54 land use



	Goals	Bristol Town Plan (Adopted 5 November 2012)
1.	Bristol will maintain and enhance its historic settlement pattern:	
	a. Anchored by a Village Planning Area containing high-density residential development and all vital municipal services;	
	b. Surrounded by rural countryside with the possibility of one or more hamlets; and	
	c. Enhanced by protection of our natural environment.	
2.	Land development will be regulated and managed in a manner that takes into account the important cultural and natural resources of our community.	
3.	A reasonable balance between community imposed limitations on land use and the rights of individual land owners will be maintained.	
4.	The town will provide and maintain conditions promoting the health, safety and welfare of its residents.	
5.	Property owners will be protected from a government taking for the use of the public without fair compensation.	
6.	The town will seek a reasonable balance between the needs of people who live within the Village Planning Area and those who do not.	
7.	Bristol will invite and encourage participation of all residents into the planning process.	
	Policies	
1.	Maintain the town's historic settlement pattern, consisting primarily of a Village Planning Area, a substantial Rural Agricultural Planning Area, and a Conservation Planning Area that substantially restricts development.	
2.	Administer land use regulations, including zoning regulations, in a fair and consistent manner in accordance with applicable development land use policies of the plan.	
3.	Identify and protect significant and historic structures, sites and districts.	
4.	Protect and conserve scenic and natural resources.	
5.	Encourage reasonable development patterns and careful planning as to setback, topography issues, drainage, and rights-of-way, through creation and/or enhancement of current town regulations including subdivision and site plan regulations.	
6.	Maintain a pedestrian-friendly compact downtown.	
7.	$\label{lem:encourage} Encourage the development of business and employment opportunities, and home businesses.$	
8.	Encourage the use of renewable natural resources for agriculture, silviculture, and compatible small businesses and light industries, particularly those that add value to local resources.	
9.	Support agricultural and forestry-based enterprises that have been an important part of Bristol's history, including value-added products.	
10	. Seek to preserve rural character at the same time as encouraging business and light industry growth.	
		land use



Bristol Town Plan (Adopted 5 November 2012)	11. Not to enter private property without prior permission from the owner, or agent of the owner, of that property unless specifically authorized by statute.
	12. Notify affected property owners if zoning changes are being considered that will in any way impact possible uses of their property.
	13. Recognize with respect to the Village Planning Area that:
	a. The downtown area is, and should continue to be, the heart of the town. It serves as the commercial and social center of the town Pedestrian and road traffic patterns should encourage the use of the downtown area as the focus for business and municipal activities.
	b. A strong and vibrant downtown, with self-sustaining economically viable businesses, is desirable and important for the present and future well being of the people of Bristol. This recognition is particularly important for purposes of maintaining the Downtov Designation status in order to receive federal and state grant money and other government assistance for making improvements in the Village area. It is believed that these grants and assistance principally will be for making improvements in various forms of infrastructure. However, in some cases the grants and assistance will be to help individual landlords or businesses make improvements to their property.
	c. It is desirable to fully support the Bristol Downtown Community Partnership in its efforts to beautify the downtown, increase pedestrian safety, organize downtown events, and strengthen businesses.
	d. It is desirable to seek federal and state grant money and other assistance to improve the strength and vitality of downtown businesses. However, in attempting to qualify for and pursue such grants and assistance, it is not intended or desired that businesses outside the downtown be penalized or otherwise subjected to regulatory burdens more strict than those for the Downtown District.
	e. Locating a large grocery store, supermarket, or any mall-like or strip-retail facilities outside the Village Planning Area is considere undesirable for the town and would be particularly harmful to the viability of similar businesses in the Village Planning Area.
	f. Consideration should be given to developing one or more new areas where light industry can be appropriately located within th Village Planning Area.
	g. The Town Green and its open space should be preserved since these provide important recreational and social opportunities to town residents and visitors and foster a sense of outdoor community space.
	h. Continuing efforts to support the Village Planning Area, including traffic calming, increased parking, and support of mixed use development remain priorities.
	i. Extraction will not be allowed in the Village Planning Area.
	14. Maintain the present Rural Agricultural Planning Area primarily for agricultural and limited residential use in accordance with the following principles:
	 Recognize the economic strains on area farmers and other owners of undeveloped land, and thus be supportive of current-use programs and other programs that minimize taxes for those keeping property in its undeveloped state;
	b. Avoid zoning requirements that place unfair restriction on farming side affects; and



BRISTOL, VERMONT

TOWN PLAN

APPENDIX

Adopted by Town Vote NOVEMBER 5, 2012

BRISTOL TOWN PLAN APPENDIX

The following maps, reports, etc are attached as appendices to the Bristol Town Plan dated November 5, 2012.

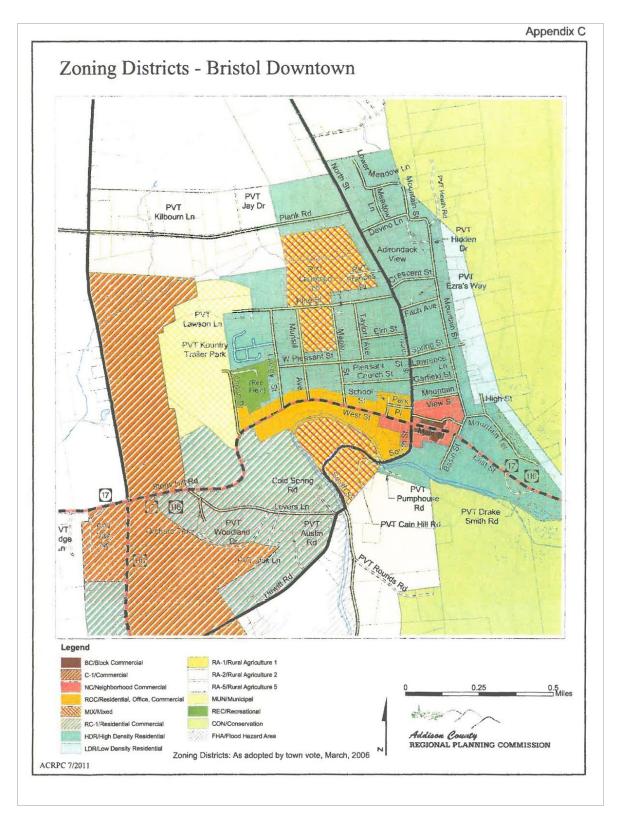
The maps herein are reduced size copies and in many cases will be difficult to read. Large size copies of the maps may be found at the Town offices or at the Addison County Regional Planning office in Middlebury. Note that many of these maps are periodically updated and, thus, the copy shown herein may be out of date at the time of reading.

The reports attached here, or referenced, including the Natural Resources Plan and the Traffic Study, are attached for information only and not necessarily to be considered as part of the Town Plan.

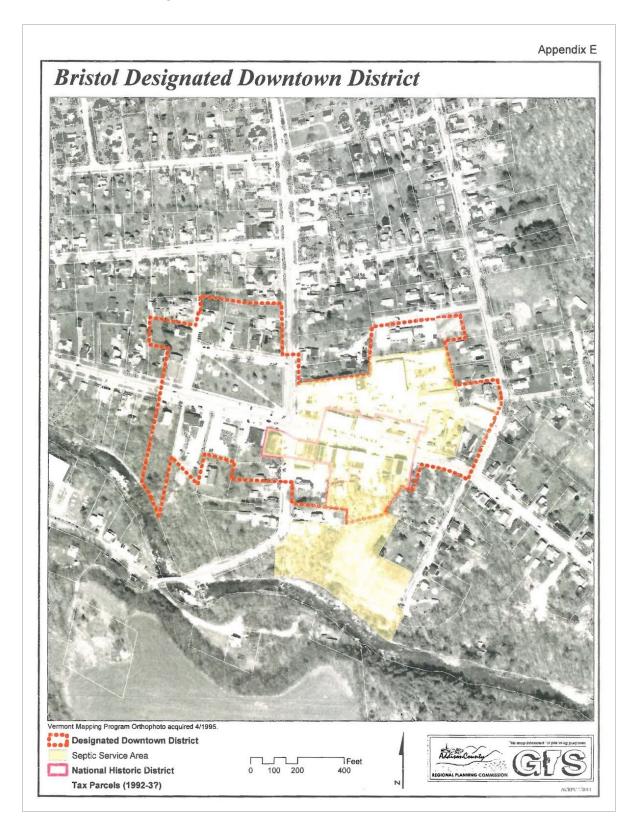
Appendicies

- A -Land Use Planning Areas Town of Bristol
- B Zoning Districts- Town of Bristol
- C Zoning Districts Bristol Downtown Area Map
- D Land Use Planning Areas Inset
- E Bristol Designated Downtown District
- F Flood Hazard Areas
- G Aggregate Resource Potential
- H Transportation
- I Transportation Downtown
- J Utilities and Educational Facilities
- K Utilities and Educational Facilities Downtown
- L Population Density
- M Land Cover
- N Landscape Slope
- O Government or Non-Profit Property (Working Draft)
- P- Watersheds
- Q On-Site Septic Suitability
- R Soil Parent Material
- S Generalize Bedrock Geology
- T Ground Water Favorability
- U Biologically Significant Areas
- V Commute Shed
- W Labor Shed
- X Survey Results: Graphs
- Y Urban Compact Police District
- Z Natural Resources Plan
- ZZ Traffic Study











4. Confirmed Planning Process

Addison County Regional Planning Commission

14 Seminary Street

Bristol, VT 05753

www.acrpc.org

Phone: 802.388.3141

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April 27, 2016

Richard Amore
Vermont Downtown Program
Department of Housing and Community Affairs
National Life Building, Drawer 20
Montpelier, VT 05620-0501

Re: ACRPC Support for Bristol's application to re-designate its Designated Downtown.

Dear Richard:

Re: ACRPC Support for Bristol's application to re-designate the Bristol Downtown designation.

Dear Gary:

This letter confirms that the Addison County Regional Planning Commission has regionally adopted the Town of Bristol's Town Plan, confirmed its planning process and supports its application for re-adoption of its downtown designation. The Town of Bristol last adopted a Town Plan in November 2012. That plan was confirmed and regionally approved on September 11, 2013. It was previously confirmed in May 2013 and ACRPC just recently completed its most recent consultation visit on April 19, 2016.

Two of the overall goals of the Addison County Regional Plan ("the Plan") support Bristol's application for Downtown Designation.

A. Support development patterns that will maintain the historic character of the region; namely urban centers and villages separated by rural countryside.

J. Support the economic vitality of the region's downtowns.

Additionally, more specific support can be found in the Economy Section of the Plan:

Objective D.1. To steer professional and commercial development toward locally designated downtowns in order to support existing businesses, attract new businesses to the region and stimulate village revitalization and development.

The Town of Bristol has been working hard at its plans to facilitate appropriate growth in its village planning area, which surrounds its downtown designation. Bristol's most recent endeavor in this area involves both rebuilding its fire station within it village planning area and conducting a planning study for town property on Stoney Hill, immediately adjacent to the fire station, to help bring commercial development to Bristol's downtown.

Addison Lincoln Salisbury Bridport Bristol Shoreham

Bristol Monkton Ne Starksboro

Cornwall Fer New Haven Orwell oro Vergennes Wa

Ferrisburgh Goshen well Panton Ript Waltham Weybridge Addison Cou

Regional Planning Commission



4. Confirmed Planning Process

This designation will continue to serve as one more tool for the Town of Bristol to help promote appropriate growth within its downtown and continue to enhance the function of the downtown as the center of a healthy community. For the foregoing reasons, the Addison County Regional Planning Commission enthusiastically supports Bristol's application to renew its downtown designation.

If you have any questions or concerns, or would like further information pertaining to Bristol's downtown, Bristol's application or this letter of support, please feel free to call me.

Very truly yours,

Adam G. Lougee, Executive Director

Ce: Eric Forand, Bristol Zoning Administrator Therese Kirby, Bristol Town Administrator



5. Municipality Planning Commitment



Town of Bristol

Holley Hall
P.O. Box 249

Bristol, VT 05443
(802) 453-2410 • Fax 453-5188

May 9, 2016

The Town of Bristol Planning Commission is currently in the process of re-writing the Town's Zoning By-Laws and Regulation to bring them in line with the Town Plan, that was adopted by the voters in 2012. The Town Plan references the Downtown Designation and the creation of the Downtown Design Review District (page 50) to "protect the historic mixed and commercial/residential character and resources within this area, and to encourage new construction which will reinforce the best qualities of its existing character." The current Bristol Zoning By-laws and Regulation adopted in 2006, and the future By-laws both contain provisions to continue the Design Review District overlay. The current By-laws layout the purpose of the district (Sec. 1110) "to protect the historic mixed commercial/residential character and resources within the defined area of downtown..." To accomplish this, the Design Review Committee uses design standards (Sec. 1150) set out in the By-laws to ascertain if the project adheres to the goal of the Town Plan.

The hope is to have these updated By-Law voted on by the community next spring.

See the attached Bristol Zoning By-laws and Regulation Article XI Section 1110-1150.

Sincerely,

Eric J Forand

Zoning and Planning



5. Municipality Planning Commitment

TOWN OF BRISTOL

ZONING BYLAWS



REGULATIONS

General revisions adopted March 7, 2006. C-1 District amendment March 4, 2008 and Bristol Pond District amendment March 4, 2014.

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5. Municipality Planning Commitment

ARTICLE XI: DOWNTOWN DESIGN REVIEW DISTRICT

Section 1110: PURPOSE

The purpose of the Bristol Design Review District is to protect the historic mixed commercial/residential character and resources within the defined area of downtown, and to encourage new construction which will reinforce the best qualities of the existing character while allowing freedom of expression compatible with the flavor and spirit of the community. This is an overlay district and does not effect zoning regulations as to the properties within such district.

Section 1120: LOCATION. (SEE MAP)

Section 1130: DESIGN REVIEW COMMISSION (DRC) ESTABLISHMENT, AUTHORITY, LIMITATIONS

- 1. Establishment: The DRC is to consist of not less than five (5) nor more than seven (7) members appointed by the Selectboard for renewable 3 year staggered terms. All members of the DRC shall be residents of Bristol or business or property owners within the Design Review District. The DRC will meet when there is a project to be reviewed.
- 2. Authority: Within the Downtown Designated Review District, a "design plan" shall be reviewed by the DRC and recommendation made to the Planning Commission or Board of Adjustment, within thirty (30) days of an application unless the applicant wishes to modify its plans and requests that this time period be extended, before:
 - a) Construction of a building
 - b) Addition to or alteration of the exterior of a building which increases
 - or decreases the square footage of the building whether enclosed or not
 - c) Any change to:
 - i) The exterior wall of a building by creating openings (new windows or doors) or filling them in (removing window or doors, or changing their size in any way)
 - ii) The roofline or chimney
 - iii) Materials used on exterior walls, windows, or roof
 - d) Demolition: To prevent the destruction of significant properties, any demolition or removal shall require review by the DRC simultaneously with applicant's submission of a plan for the use of the vacated site, which meets these Design Review standards. The DRC may recommend demolition if it finds.
 - i) The structure is a deterrent to a major improvement that will be a clear and substantial benefit to the municipality; or
 - ii) The retention of the structure would cause undue financial hardship to the owner (the burden of proving this hardship is on the owner.)
 - iii) The property is not significant.
 - Limitations: Within this overlay district, review of a design plan is not required for:
 a) any interior alterations or changes that do not affect, change, or add to the exterior of the structure
 - b) a change in use or type of occupancy
 - c) routine maintenance or repair of any structure, as long as the maintenance or repair does not result in any change of design, type of material, or appearance of the structure.
 - d) A property that may be rebuilt as an existing non-conforming use pursuant to the zoning provisions of these By-Laws.

The DRC shall focus its review upon the compatibility of a proposed change, the location, anticipated use of the structure and other relevant standards as set forth below. The DRC shall not:

- e) require that new construction or alterations copy existing architectural styles or existing decorative details, or existing decorative details, or
- f) Adopt or impose any specific architectural style in the administration of this regulation.



5. Municipality Planning Commitment

Section 1140: APPLICATION PROCESS, REQUIRED MATERIALS

Applications shall be submitted to the Zoning Administrator who will review it to determine if it is complete. Once the application is deemed complete it will be referred to the DRC who will thereafter refer it to the Planning Commission or the Board of Adjustment. To be complete, applications shall include the following information:

- 1. The name and address of the applicant
- 2. a map showing the location of the project
- 3. photos and elevations of the existing building
- 4. a narrative description of the project
- 5. a plan, drawn to scale, with the dimensions and locations of the property, existing and proposed structures, driveways, pedestrian ways, and access points to public streets and parking spaces
- 6. architectural elevations (all sides of the building), drawn to scale, of existing and proposed structures, including door and window types and other exterior details
- 7. description of exterior materials and finishes
- 8. photographs and drawings of existing buildings on adjacent or nearby properties to illustrate the existing streetscape.

Section 1150: DESIGN STANDARDS

Construction, alterations and renovation in the Bristol Design Review District is subject to compliance with all Town of Bristol Zoning regulations. Design review approval shall be granted or denied by the Planning Commission. However, if the application requires approval of a conditional use or variance(s), then the Zoning Board of Adjustment shall grant or deny the request. Such determination shall be made after review of any recommendation made by the DRC, and upon a finding that the proposed development conforms substantially to the following standards:

- Scale. The scale and massing of new buildings should be compatible and harmonious with surrounding structures
- Height. The height of a building or alterations shall be considered in relation to the height of existing adjacent buildings and the building being constructed or altered.
- Setback. The front, side and rear setbacks shall be considered in relation to the prevailing setback existing in the immediate area.
- Proportion. The relationship between the width and height of the windows, doors and facades of adjacent buildings shall be considered in the construction or alterations of a building.
- 5. Materials. The similarity or compatibility of existing materials on the exterior walls or roofs of buildings in the immediate area should be considered in the construction or alteration of a building. Materials should be selected to enhance streets cape and pedestrian view. Materials that are durable and attractive over time should be encouraged.
- 6. Architectural Features. Architectural features including but not limited to cornices, windows, shutters, fanlights, and entablature prevailing in the immediate area should be considered- in the construction or alteration of a building. It is not intended that the details of old buildings be duplicated precisely, but they should be regarded as suggestive of the extent, nature and scale of details that would be appropriate on new buildings or alterations. Distinctive materials, features, and construction techniques or examples of craftsmanship that characterize a property should be preserved.
- 7. Building façade. Structural shape, placement of openings and architectural features give a predominantly vertical, horizontal or angular character to the building's front facade and should be considered in the construction or alteration of a building. Windows and doors should fit same opening or original size, be



5. Municipality Planning Commitment

- consistent with other openings in the building, and be of similar style to the rest of the building and surrounding structures.
- Roof shape. The similarity or compatibility of roof shapes in the immediate area should be considered in the construction or alteration of a building.
- 9. Orientation. New buildings should be oriented toward, and related both functionally and visually to, public streets and/or common greens, parks or plazas. Consideration shall be given to buildings serving special civic, social or cultural functions, including places of worship that may be designed to serve as prominent focal points within the district.
- 10. Historic structures. When a proposed project is to be located next to a recognized historic structure, the historic and architectural value of that structure should not be diminished. Specifically, no building adjacent to Holley Hall should obscure or detract from the structure's prominence.
- 11. Lighting. In addition to conforming (zoning), lighting fixture design, when possible, should be compatible with and sensitive to the architectural style and period of the related buildings.
- 12. Signage. All signs should conform to existing zoning regulations. In addition, while creative, vibrant and artistic signs are encouraged; the size, location, design, color, texture, lighting, and material of all exterior signs should be complimentary to buildings and structures on the site and surrounding properties. Proposed signs should not block existing signs when viewed down the sidewalk or from the street.
- 13. Landscaping. If natural features and existing landscaping are to be removed, there should be plans to replace and maintain such features and landscaping. The restoration or reestablishment of landscaping should consider such features from the surrounding properties (e.g., plant types). Open spaces should add to the visual amenities of the vicinity and surrounding properties. If open space is intended for active use, it should be so designed as to maximize its accessibility for all, encouraging social interaction.
- 14. Continuity. Physical elements such as yards, fences, evergreen masses, or building facades may combine to form lines of continuity along a street. These elements shall be considered in the construction or alteration of a building.
- 15. Fences. Fences in the Design Review District should be a maximum height of four (4)feet, except when required for vehicular screening, when the maximum height can be five (5) feet. Fences should be compatible with the architectural style/period of building. The structural supports of the fence should face the interior of the lot and no chain link fences should be allowed, unless other state guidelines supersede.
- 16. Hardscaping. Materials Should be chosen for their longevity/long term use as well as for their compatibility with the existing structure and adjacent properties. An appropriate mix of materials is encouraged. Large areas of poured concrete or cement should be discouraged.
- 17. Parking/Vehicle and Pedestrian Circulation. New construction or renovations should not take up existing parking spaces. Applications should address pedestrian and vehicular circulation. Special attention should be given to the safe separation of vehicles and pedestrians, to the arrangement of parking areas, and to service and loading areas. Applications shall incorporate accessible routes and ramps for individuals with a disability.
- 18. Utilities. Refuse containers and utilities (including satellite dishes) should be attractively screened or buried to block them from public view. Screening material should consist of plantings that will provide screening during all seasons; structures made of wood, brick or granite in keeping with the general design of the structure,. Whenever possible, utility components (Central HVAC units) should be housed within or on the top of the proposed building. When not



5. Municipality Planning Commitment

possible, the applicant should provide evidence as to why, and offer proper screening. Any application which proposes new structures, additional lot coverage, or installation of machinery or equipment which emits heat, vapor, fumes, or noise shall include in the application descriptions of efforts to minimize, insofar as practical, any adverse impact on light, air, and water or on noise levels of the immediate surroundings.

- 19. Rain, Snow, Ice. Applicants should be required to develop within their proposal how they will deal with rain, snow, and ice that may affect neighboring properties or public improvements.
- 20. Less Visible Areas. The design standards contained herein shall be reasonably applied to as to have a limited or no effect on rear yards and side yards that are not generally visible by the public.

Section 1160: SEVERABILITY

Should any section of this by-law provision be deemed unconstitutional or otherwise ineffective by a Court of competent jurisdiction the balance hereof shall nonetheless be effective.

Section 1170: EFFECTIVE DATE

This provision shall be effective upon adoption.

Section 1180: APPEALS

Any appeals under this section shall be carried out under Section 320 of the zoning regulations.



6. Community Reinvestment Agreement - May 16th, 2016

We, the undersigned political officials, community organizations and business owners, are in favor of the application of the Town of Bristol for recertification as a Designated Downtown, and support the efforts of Bristol CORE to fulfill the goals of downtown revitalization and economic development.

	Carolyn Ashby, Bristol CORE
Michelle -	Michelle Perlee, Bristol Selectboard
Muse Kuby	Therese Kirby, Town Administrator
lugan & Kasanogh	Sue Kavanagh, Town Planning Commission
The Many	Eric Forand, Zoning Administrator & Ec Development
Warla Linecal	Darla Senecal, Bristol Recreation Department
Buller gallings	Brendan Gallivan, Bristol Energy Committee
The will	Kevin Gibbs, Bristol Police Department
1741	Brett LaRose, Bristol Fire Department
Mancy Wilson	Nancy Wilson, Lawrence Memorial Library
Many & Heenely	Melissa Hernandez, Downtown Business Owner
Marmon)	Linda Harmon, Bristol Business Owner
Adu LX	Adam LaPerle, Downtown Business & Property Owner
Castlet Pelels	Carol Wells, Downtown Resident, Business & Property Owner
	Jess Messer, Downtown Business Owner
Ian Hubbard	Jan Hubbard, Downtown Business Manager
Lell tensu	Kelly Hamshaw, Bristol Resident
Ib Jan D Made	Jim Mendell & Peg Kamens, Bristol Cohousing



7a. Bristol CORE Five Year Strategic Plan

Five Year Strategic Plan for Bristol, Vermont 2016 to 2021

1. Sidewalk Beautification Expansion

This project will update the Main Street sidewalks to match the new aesthetic introduced in the 2016 Main Street intersection construction. We would also evaluate upgrading the Main Street lamp posts and their current installation to improve longevity. The 'traditional' Main Street lighting could also be expanded along South St, North St, and one "block" further East and West. We would also encourage incorporation of green stormwater improvements at the same time, as well as additional pedestrian safety improvements.

2. Multi-use Trails ("Trail Around Bristol")

This project aims to develop a system of walking, hiking, biking, cross-country ski trails that connect to the Downtown center. This would enhance access to the Downtown (and its businesses) from the "edges" of the village, and provide non-car access to adjacent outdoor recreation assets for Downtown residents/visitors.

3. Comprehensive Bristol Signage improvements

This project will replace and re-site all "Welcome to Bristol" entryway signs in three locations on the outskirts of Bristol. At the same time we would like to develop and implement a complementary set of wayfinding signs in the village and Downtown, and re-site the tourist information kiosk from Howden Hall to Holley Hall.

4. Main Street Facade & Signage Improvements

This project would allow us to work with businesses, property owners, and the town and state in making facade improvements and new or improved business signage feasible for all Main Street commercial buildings. This would enhance the overall aesthetic by working with individual business and property owners to update to custom hanging signs where possible. We would also like to include facade painting and/or maintenance for buildings in need.

5. Downtown Economic Development Plan

This project sees us working with the new Town Economic Development director to develop a comprehensive plan that recognizes the unique needs of the Downtown within the larger context of the town as a whole.



7a. Bristol CORE Five Year Strategic Plan

Sidewalk Beautification Expansion

WHAT

- Update Main Street sidewalks to match new aesthetic at intersection. Evaluate upgrading lamp posts and installation to improve longevity.
- Expand those upgrades to South St, North St, and one "block" further East and West.
- Additional pedestrian safety improvements.
- Encourage incorporation of green stormwater improvements at the same time.

WHY

- Current Conditions Current Main Street brick tree lawn feature has settled over time, creating a tripping hazard and fertile place for weeds to grow. Current Main Street lampposts are showing significant wear and damage due to proximity to street salt and to snow removal blades.
 - Only the Town Green, Intersection, and Main Street share coherent aesthetics matching lampposts, ample sidewalk, granite curbing. The historic look of the downtown, as well as pedestrian safety, could be enhanced by the expansion of this aesthetic throughout the downtown district.
- Town Plan Relevant support in the Town Plan includes:
 - o Transportation: Goal 4, Policies 5 and 6, Task 4; from text
 - Bristol will have infrastructure so that people can walk and bicycle safely along town roads.
 - Encourage bicycle use and walking whenever possible and develop sidewalks and pedestrian and bicycle lanes where appropriate.
 - Provide cost-effective system maintenance and improvements that promote safety, preservation, and hazard mitigation on a priority basis.
 - Work to make the town, particularly the private sector in the downtown, and in the development of additional so-called hamlet areas, pedestrian-friendly and more accessible to people with disabilities.
 - In general, the municipal infrastructure appears to be well-built and readily accessible. In the planning and design for additional or replacement sidewalks, it is recommended that the width, where possible, be a minimum of five feet. However, because of the existing structural limitations on many of the older buildings on Main Street, it is recognized that there is need for improved accessibility to some businesses in that area.



- Economic Development: Policy 20
 - Encourage property owners to search for innovative and\or affordable ways in which access to individual businesses and retail establishments can be improved or altered.
- Land Use: Policy 6
 - Maintain a pedestrian-friendly compact downtown.
- Inspiration The type of major improvements that Vergennes was able to make to sidewalks and building entrances all along its Main Street would be our dream outcome, though highly unlikely to be realizable in Bristol.
- Ends Statement When completed, the Downtown Designation area will have a
 coherent visual identity which will encourage pedestrians to think of Bristol's downtown
 as more than "just Main Street." New sidewalks, lights, and other improvements will also
 enhance pedestrian safety and access to facilities and businesses.

WHERE

- Sidewalk areas to be considered for improvements:
 - o Main Street main block, plus north side from #28 to Mountain Street
 - South Street east side from intersection down to #6
 - West Street from intersection to Howden Hall
 - North Street east side from intersection to #26
 - Mountain Street west side from Main Street to #5
 - o Park Street north side
- Additional improvements to consider as part of this project:
 - Enhanced crosswalk at National Bank of Middlebury crossing (28 Main) match to those at intersection for greater visibility to drivers and longevity of markings
 - Greater handicapped accessibility where possible; may be public sidewalk improvements or private property improvements
 - Green stormwater improvements

WHO

- Team Primary: Design
- Partners The following municipal bodies and local organizations are likely to be involved:
 - o Town Selectboard, Highway Department, Energy Committee
 - Designation area property owners
 - New co-housing community on North Street



 Beneficiaries - When complete, improvements will enhance pedestrian safety and access to businesses and facilities. Businesses in the downtown but not on the single Main Street block will benefit from increased traffic as the more attractive and visually coherent walkways entice pedestrians to explore further off Main Street.

HOW

- Funding Sources
 - Municipal budget
 - Municipal Planning Grant
 - Downtown Transportation Fund
 - VTrans Transportation Alternative Program
 - VTrans Bicycle and Pedestrian Program
 - VTrans/ACCD Strong Communities, Better Connections Program
- Timeline estimate of what might happen each year from 1-5 to move this project toward completion
 - 2016 research costs, funding, talk with town about prioritization, talk with property owners
 - 2017 Main Street work is currently on the Town's calendar; may be only for brickwork and granite curb area, not actual sidewalks
 - Years 3-5 apply for funding for first priority section, and on



7a. Bristol CORE Five Year Strategic Plan

Multi-use Trails ("Trail Around Bristol")

WHAT

- Develop a system of walking, hiking, biking, cross-country ski trails that connect to the Downtown center
- Enhances access to the Downtown (and its businesses) from the "edges" and provides non-car access to adjacent outdoor recreation assets for Downtown residents/visitors

WHY

- Current Conditions Bristol boasts a great wealth of natural recreation opportunities that could be significantly enhanced by improved connections with the downtown. Some are currently difficult for visitors to find, not accessible other than by car, or not maintained for regular use.
- Town Plan Relevant support in the Town Plan includes:
 - Vision Statement: The natural environment in both the rural and village sections
 of the town will be clean and healthy. Local merchants and businesses will
 benefit from tourism that fits into and reinforces the healthy, working landscape.
 - o Recreation: Policies 1, 4 and 6
 - Capitalize on the interest in leisure time activities within the area, region and state. This interest can create opportunities to both support "quality of life" and to provide opportunities for financial gain.
 - Create or improve trails for various recreational activities when feasible.
 - Maintain and create public facilities and spaces that facilitate social and leisure-time activities among town residents.
 - o Resources: Goals 1 and 2, Policies 3 and 4, Tasks 4, 6, and 12
 - Bristol will conserve and protect natural resources, scenic resources, historical assets, recreational assets and wildlife assets that provide a significant benefit to the general public.
 - Bristol will benefit from community education programs that increase awareness of the positive intrinsic value of natural resources and the need to maintain diversity of ecosystems.
 - Promote and support the activities of organizations and individuals that are involved in community historical, cultural, scenic resource development and eco-tourism.
 - Encourage management of natural resources for benefit and enrichment of the community and support the efforts of the Bristol Conservation Commission.
 - Identify and inventory significant public scenic resources.



- Review public access to the New Haven River, Baldwin Creek and Bristol Pond.
- Work with adjacent towns, local not for profit groups, and state agencies to develop biking and hiking trails that promote access to natural resource areas.
- o Transportation: Goals 1 and 4, Policies 5 and 9, Task 8
 - Bristol will have a safe, integrated, economical and environmentally friendly transportation system to move people and freight within and through the region.
 - Bristol will have infrastructure so that people can walk and bicycle safely along town roads.
 - Encourage bicycle use and walking whenever possible and develop sidewalks and pedestrian and bicycle lanes where appropriate.
 - Support the development of infrastructure that will promote and enable the use of the most efficient transportation means feasible in order to reduce our carbon footprint.
 - Consider the provision of wider and more accessible shoulders sufficient for safe bicycle or pedestrian traffic along at least one town road from the village to Sycamore Park and to Bartlett Falls.
- Economic Development: Policies 2 and 8
 - Support the development of tourism-related enterprises that are appropriate to the town's character and scale.
 - Support development of recreation and recreation-related businesses that capitalize on the town's natural, scenic and historic resources.
- Population: Policy 3
 - Support childcare options, economic opportunities, housing choices, and recreational activities to encourage young adults to make Bristol their home.
- Utilities & Facilities: Policy 1
 - Encourage the development of and improvements to community facilities and utilities that enhance the quality of life for residents and develop the attractions that support and increase opportunities for economic gain while decreasing energy use.
- Inspiration Other projects that we look to for inspiration and expertise-sharing are the Trail Around Middlebury (www.maltvt.org/trail/tam-trail/), Mad River Path (www.madriverpath.com), Cross Vermont Trail (www.crossvermont.org).
- Ends Statement When completed, Bristol and area residents and visitors will have multiple, multi-use trail options for outdoor recreation, access to outdoor recreation areas, and for access directly to the downtown from recreation locations. Scenic and



historic areas will be more accessible, and the public will become more aware of their value and local history. Residents will be able to use the trails for leisure and for commuting, improving community health and the environment. Visitors will be attracted to Bristol for the outdoor recreation opportunities, and the trails' connections directly to downtown will even further encourage related visits to the downtown, leading to improved economic opportunities for downtown businesses.

WHERE

- Potential trails or by-road connections to recreation assets:
 - The Ledges in town, accessible directly from downtown
 - Village to Bristol Pond Mountain Street to Heath Road to trail to Bristol Pond Road
 - Bristol Pond to North 116 from Bristol Pond Road over the mountain to 116
 North
 - 116 North connection via South St to Bartlett Falls trail or other to be determined - from Lincoln Road to trail from Pond, north along west side
 - South Street to Bartlett Falls across South St bridge, east along south side of New Haven River, through National Forest
 - South Street Park add historical markers and enhance existing trails in now-forested tract where the Bristol Manufacturing Company was located.
 - South Street or West Street to Stoney Hill business park trails
 - Hewitt Rd/116 or Lower Notch/Carlstrom to Sycamore Park; additional town land along Rte 116 could be improved and included as a new park
 - Plank Road to Watershed Center trails

WHO

- Team Primary: Design, Secondary: Collaboration during project development,
 Promotions when sections are complete and ready to be marketed for use
- Partners The following municipal bodies and local organizations are likely to be involved:
 - Bristol Town Planning Commission, Conservation Commission, Recreation Department, Selectboard
 - o Addison County River Watch Collaborative, New Haven River Anglers
 - Watershed Center, Vermont Family Forests
 - Bruce Acciavatti/Wonder Walks
 - VAST (already has trails in some of our proposed areas)
 - Property Owners
 - Stoney Hill Properties, LLC
 - Bristol Historical Society
 - Addison County Bike/Pedestrian Coalition



- Students Mt. Abe UHS, Middlebury College Environmental Studies, UVM
- State of Vermont Natural Resources, Transportation, Fish & Wildlife (?), Youth Conservation Corps
- Green Mountain National Forest
- Addison County Regional Planning Commission
- Beneficiaries Many groups will benefit from a multi-use trail system accessible from Bristol's downtown, including: village residents, downtown businesses, visitors, outdoor enthusiasts, fishermen, kayakers; residents and businesses on the edge of the village.

HOW

- Possible related State Grants:
 - Municipal Planning Grant Program
 - ANR Recreational Trails Program
 - Recreational Facilities Grant
 - ANR Ecosystem Restoration (?)
 - VTrans Transportation Alternative Program
 - VTrans Bicycle and Pedestrian Program
 - VTrans/ACCD Strong Communities, Better Connections Program
- Other potential funding sources:
 - Municipal
 - Foundation grants
 - The Conservation Fund
 - o National Park Service Rivers, Trails and Conservation Assistance
 - Potential sponsorship or other fundraising opportunities
- Timeline estimate of what might happen each year from 1-5 to move this project toward completion
 - First Year Identify potential trail lines and related property owners. Meet with potential partners. Research and meet with other trail systems/organizations.
 Apply for initial planning grant.
 - Second Year Determine section priorities. Apply for implementation funding for first section. Continue research and planning for other sections.
 - Third thru Fifth Year Continue prioritizing, securing funding, planning, etc.



7a. Bristol CORE Five Year Strategic Plan

Comprehensive Bristol Signage improvements

WHAT

- Replace and re-site "Welcome to Bristol" entryway signs
- Develop and implement complementary wayfinding signs in the village and Downtown
- Re-site tourist information kiosk

WHY

- Current Conditions Bristol has 3 large "welcome" signs sited on the way into town from the north (Monkton Rd), west (Stoney Hill/116/17), and east (116/17) and a single tourist information kiosk (provided by the Addison County Chamber of Commerce) located at Howden Hall on West Street. The welcome signs are now around 10 years old and showing their age; the kiosk was renovated a few years ago but is not kept up to date and the location is no longer the most advantageous or convenient. Many attractions or amenities in town require someone to ask for directions rather than being easily found with a simple signage system.
- Town Plan not currently seeing anything specifically relevant... perhaps some of the same pieces from the Transportation section about pedestrian improvements, etc.?
- Inspiration Starksboro and Monkton both have recently completed new welcome signs
 that are much more attractive and attention getting. A system of smaller signs similar to
 the symbols used by the VT Dept of Transportation official business directional signage
 system could be used in conjunction with the welcome sign and within the village to point
 visitors to various amenities library, hiking trails, historical interest, arts, lodging, etc.
- Ends Statement New welcome signs will be more attractive and adjusted siting (particularly moving the western sign to the corner of 116/17) will make them more visible for visitors at crucial decision points resulting in higher visitor traffic to the downtown. Visitors will be more attracted to stop within the downtown by wayfinding signage that indicates the variety of amenities and attractions Bristol has to offer and will be able to find those locations easily. A re-sited kiosk (most likely near Holley Hall) will be tied into the wayfinding system and make more detailed information available in a convenient location.

WHERE

Town of Bristol, Downtown Designation area in particular



WHO

- Team Primary: Design
- Partners The following municipal bodies and local organizations are likely to be involved:
 - Selectboard, Planning Commission, Zoning, Highway Department, Design Review Board
 - State Dept of Transportation
- Beneficiaries Visitors to Bristol will be better able to recognize their arrival and find the
 amenities they are looking for. Downtown businesses will benefit by higher visitor traffic
 as more folks are enticed to stop in town by more attractive signage, more visible range
 of amenities, and ease of navigation.

HOW

- Funding Sources
 - Downtown Transportation Fund?
 - Municipal?
- Timeline
 - Year 1 work with Planning Commission, Zoning Administrator and VTrans to determine potential new siting for Welcome signs; research signage rules; determine amenities and locations categories, decide method for new welcome sign design determination (rfp, contest, select an artist/designer, etc.)
 - o Year 2 issue RFP for wayfinding signage system



7a. Bristol CORE Five Year Strategic Plan

Main Street Facade & Signage Improvements

WHAT

- Work with businesses, property owners, town and state in making facade improvements and new or improved business signage feasible for all Main Street commercial buildings
 - Enhancing the overall aesthetic by working with individual biz/prop to update to custom hanging signs where possible
 - Expand/enhance branding and visibility for businesses
 - Fresh painting and/or maintenance for buildings in need
- Specifically begin working out a plan for the Hatch Block building, our single eyesore

WHY

- Bristol is particularly lucky to have a full Main Street, including 2nd floor office and living spaces. The condition and appearance of the buildings and signage, however, are mixed, ranging from freshly painted to weather-worn to unsightly and new, attractive signage to poorly executed or old signage to none at all. Improving upkeep and aesthetic considerations would enhance the look of the entire street.
- Town Plan -
 - Economic Development: Policies 11, 20
 - Encourage efforts to improve the downtown retail and business climate.
 - Encourage property owners to search for innovative and\or affordable ways in which access to individual businesses and retail establishments can be improved or altered.
- Ends Statement All buildings on Main Street will have facades that look well-maintained, and businesses will have unique, attractive signage that also contributes to a cohesive "look" for the whole street. Businesses will enjoy increased traffic as visitors are attracted by the fresh look.

WHERE

Main Street, and nearby, buildings and associated retail/office facades and signs.

WHO

- Team Primary: Design, Secondary: Economic Development
- Partners The following municipal bodies and local organizations are likely to be involved:
 - Selectboard, Design Review Board



- Property owners & business owners
- Revolving Loan Fund
- Small Business Development Center
- Beneficiaries Downtown business owners will see increased visitor traffic as their buildings appear more well-maintained, their signage more attractive, and the street as a whole more welcoming. Property owners with improved buildings will find it easier to attract and retain tenants.

HOW

- Potential Funding Sources
 - Revolving Loan Fund
 - Downtown and Village Center Tax Credits
 - Federal Rehabilitation Investment Tax Credit
 - State Historic Preservation Grants
- Timeline estimate of what might happen each year from 1-5 to move this project toward completion
 - 2016 summer walkabout, inventory buildings and businesses "in need," start talking with Revolving Loan Fund about specifically incorporating and encouraging facade improvements in their lending
 - 2017 hopefully start seeing some projects get underway



7a. Bristol CORE Five Year Strategic Plan

Downtown Economic Development Plan

WHAT

- Work with new Town Economic Development director to develop a comprehensive plan recognizing the unique needs of the Downtown within the larger context of the town as a whole
- Market study?
- Time for another community needs survey?
- Coordinate with new business park, Regional Planning Commission
- Collaborate with video project developer to customize media for Ec Dev goal enhancement

WHY

- Current Conditions Bristol does not currently have a comprehensive economic
 development strategy, though the Selectboard has allocated a part-time staff position to
 Economic Development beginning July 2016. There are few local developers and no
 physical space available in the downtown for new development.
- Town Plan Relevant support in the Town Plan includes:
 - Vision Statement: The town will have a healthy, local economy. The local economy will include businesses that are diverse, energy efficient, and compact. The economic climate will foster locally owned and entrepreneurial enterprises. Employment opportunities will be stable and will provide competitive wages. These businesses will place minimum demands on municipal services, emphasize recycling and conservation, and provide meaningful work without limits to career growth. There will be competitive returns on investment for employers and businesses. Businesses will often provide a type of economic growth that conserves or even restores environmental quality. These businesses will be attracted to the economic opportunities and quality of life in Bristol. They will rarely require local tax credits or incentives. Many businesses will add value to locally produced renewable natural resources.
 - o Economic Development: Goals 1-3, Policies 1, 2, 3, 5, 6, 11, 12, 17, 18, 20
 - 1. Bristol will attract and maintain businesses, including agricultural and farm-based businesses that are consistent with the town's character. 2. Bristol employers will provide wages that are comparable to wages paid elsewhere in Addison County and Vermont. 3. Bristol will provide a favorable climate for light industry development that is appropriate for, beneficial to, and acceptable by the community.



- 1. Support continued appropriate-scale commercial activity in Bristol's downtown. 2. Support the development of tourism-related enterprises that are appropriate to the town's character and scale. 3. Encourage retention of existing businesses and cultivate new businesses. 5. Support business education and assistance programs and the dissemination of their services. These programs include the Small Business Development Center in Middlebury, the Vermont Women's Business Center, the Champlain Valley Office of Economic Opportunity, Bristol Downtown Community Partnership, and the Addison County Economic Development Corporation. 6. Encourage citizens and town government to purchase goods and services from local businesses. 11. Encourage efforts to improve the downtown retail and business climate. 12. Encourage an economic climate that retains and attracts businesses. 17. Pursue and encourage a balanced economic base while ensuring the economic stability of Bristol residents. 18. Promote the availability of modern communication infrastructure for business and residences. 20. Encourage property owners to search for innovative and\or affordable ways in which access to individual businesses and retail establishments can be improved or altered.
- o Energy: Policy 8, Task 5
 - Encourage and publicize for businesses the Vermont Economic Development Authorities low interest loans for efficiency improvements or investments.
 - Facilitate the use of Efficiency Vermont's services to Bristol's businesses and industries.
- Ends Statement As a part of this process, both the town and Bristol CORE will develop a more comprehensive sense of our current economic climate, goals for improving it in the future, and strategies to get there. Barriers to meeting community employment needs will be identified, as well as potential strategies to overcome them. Current businesses will become more aware of the resources available to them to improve their business performance and more will take advantage of those resources.

WHERE

• Downtown Bristol, within context of town as a whole

WHO

- Team Primary: Economic Development; Secondary: Promotions
- Partners The following municipal bodies and local organizations are likely to be involved:



- Eric Forand, Bristol Zoning Administrator and Economic Development
- Kevin Harper, local entrepreneur and developer (BristolWorks!, Stoney Hill Properties)
- Addison County Economic Development Corporation
- Vermont SBDC, Middlebury
- Bristol Revolving Loan Fund
- Marianne Eaton, local videographer
- Vermont Futures Project
- Beneficiaries community members, existing businesses, potential new businesses, town

HOW

- Funding Sources
 - Municipal new funding for Economic Development staff position
 - Community Development Block Grant
 - Regional Economic Development Grant Program
 - Municipal Planning Grant Program
- Timeline -
 - Year 1 new town Ec Dev position begins, exploration of how that will work; discussion among new Ec Dev staff, Bristol CORE, local developer and businesses and Marianne Eaton about customizing video products to promote Bristol and its businesses



7b. Town of Bristol Five Year Capital Plan

Five Year Capital Improvement Plan for Bristol, Vermont 2016-2021

- 1) Main Street Sidewalk Beautification Project The brick feature that currently separates the Main Street sidewalk and the Main Street parking spaces has fallen into disrepair. The bricks have settled over time and created a tripping hazard and a prime place for weeds to grow. This project will remove the old bricks, and the current granite curbing. Then the bricks will be replaced with a pressed brick pattern in cement and the current granite curbs will be reset. The pressed pattern feature is the same design used last summer in the stop light project which created a safer pedestrian crossing at the intersection. Using this design ties the two projects together and creates a unified pattern for the entirety of Main Street. This project will happen in the summer of 2017. It is the Towns plan to apply to the Downtown Transportation Fund to help pay for the project, the remainder will be paid by the Town's paving budget.
- 2) **Downtown Historic Preservation Project** This project has two parts, the renovation of the "Band Stand" on the Town green and the construction of a display for the bell from Howden Hall. The bandstand has been a fixture on the Town green since the late 1800's. During the summer between Memorial Day and Labor Day the Bristol Town Band plays on it every Wednesday night. The band stand is also used for events during the summer including; Memorial Day, 4th of July, and Harvest Festival. The band stand needs some work done to fix rot and to make sure the railings and stairs are safe. There will be no changes to the historic appearance of the structure. This project will be done in the summer of 2016, the project recently went out to bid so the cost is unknown. The Town will pay for this project using capital building funds. The second project will be the construction of a display for the bell that was removed from Howden Hall. This building has been a part of the community since the early 1900's, it has been a church, school and currently houses the Bristol Historical Society. The bell was removed during renovation in 2004 and has been is storage ever since. The Town is hoping to work with a local Boy Scout to have him build this display as his Eagle Scout project. The timeframe for this project is 2016-2017.
- 3) **Downtown Stormwater Project** This project will address the issue of stormwater runoff on West Street in front of the Town green. The scope of work includes connecting two existing outlets and resetting the drains. This project is in the idea stage but hopes to be addressed in 2019-2020. The cost of this project is to be determined.



KEEPING DOWNTOWN BRISTOL VIBRANT

Project Name:	Estimate or Actual:	Balance:
Beginning Balance:	June 30, 2014	\$84,718.70
Doug Corkins	200.00	\$84,518.70
Bill Benton	1,150.00	\$83,368.70
White Dog /doors	1,764.00	\$81,604.70
Fuel Tank + removals	3,755.55	\$77,849.15
Holley Hall Roof Repair	7,656.75	\$70,192.40
Utiliplay	25,000.00	\$45,192.40
Rec. Dept Electrical	518.96	\$44,673.44
Rec. Dept. Storm Window	394.00	\$44,279.44
Child's Engineering	2,093.20	\$42,186.24
Ed Hanson	2,908.00	\$39,278.24
April 2015 deposit	20,000.00	\$59,278.24
GME/ SPCC Plan	4,380.00	\$54,898.24
Deppman & Foley	2,574.50	\$52,323.74
Interest thru June 2015	44.96	
		\$52,368.70
Fire Station Approp.	20,000.00	\$72,368.70
Stoney Hill Development	14,082.96	\$58,285.74
Tom Barden	2,400.00	\$55,885.74
Deppman & Foley	142.50	\$55,743.24
GME/BFD	4,947.50	\$50,795.74
Lock & Glass /Rec	277.72	\$50,518.02
Stoney Hill Development	5,000.00	\$45,518.02
Deppman & Foley	3,087.50	\$42,430.52
BFD Mailing	957.00	\$41,473.52
Deppman overpay	1,812.90	\$43,286.42
Dogpound	4,949.94	\$38,336.48
Deppman & Foley	4,750.00	\$33,586.48
Lanny - library painting	15,800.00	\$17,786.48
Tom Barden	675.00	\$17,111.48
LaRose Survey	2,000.00	\$15,111.48
April 2016 deposit	20,000.00	\$35,111.48
July & Aug 15 int	11.21	\$35,122.69
Tom Barden	1,987.50	\$33,135.19
Sept-Nov Interest	8.67	\$33,143.86
Deppman & Foley	320.00	\$32,823.86
LaRose Survey	3266.75	\$29,557.11
Tom Barden	1,500.00	\$28,057.11
Tom Barden	1,050.00	\$27,007.11
Tom Barden	750.00	\$26,257.11
Tom Barden (balance due)	6,637.50	\$19,619.61
Dec-Feb Interest	5.50	\$19,625.11
Green Mtn Engineering	6,984.11	\$12,641.00
Green Mtn Engineering	1,713.70	\$10,927.30
Pending Grant Reimb.	8,697.81	\$19,625.11
3/30/16 Balance		
Side porch on Holley Hall	4,000.00	\$15,625.11
Bandstand Repair	6,000.00	\$9,625.11
Repair Library Roof	5,000.00	\$4,625.11
Generator (25%)	3,750.00	\$4,625.11
Paint Howden Hall	15,000.00	-\$14,124.89
Kiosk		-\$14,124.89
April 2017 deposit	25,000.00	\$5,875.11



Bristol, Phone	old St. 94 North Street VT 05443 (802)453-4180 239-560-3885		
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		MISC. EXPENSES	



KEEPING DOWNTOWN BRISTOL VIBRANT

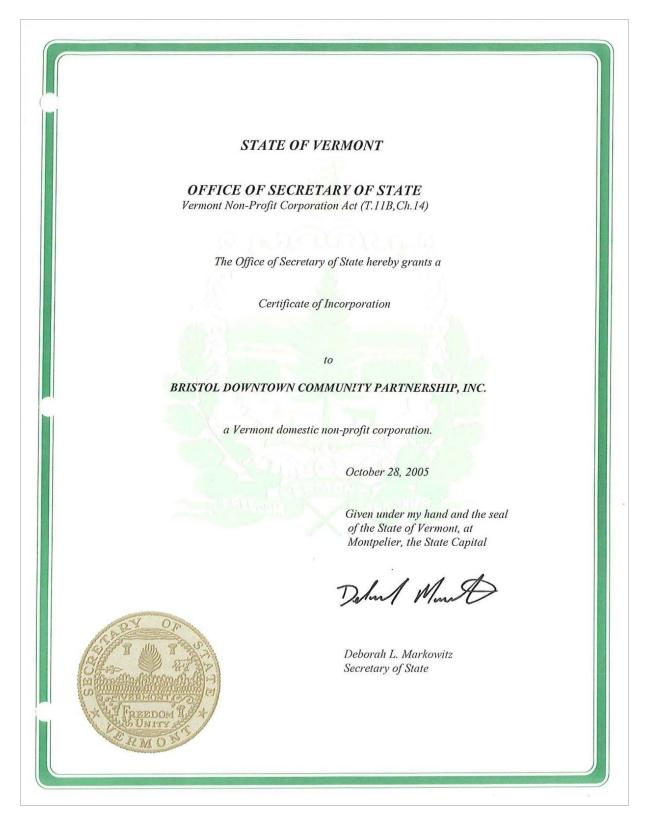
	2013-2014 ACTUAL	2014-2015 BUDGET		2015-2016 BUDGET	2015-2016 As of 12/31/15	2016-2017 PROPOSED
MEETINGS & ELECTIONS		DUDGET	110101111			1101011
Election Workers	586	1,900	1,813	900	77	1,900
Election Supplies	1,611	4,300	4,418	1,700	70	4,600
Total MEETINGS & ELECTIONS	2,196	6,200	6,231	2,600	147	6,500
TOWN OFFICERS						
Selectboard Salaries	5,865	4,750	4,269	4,750	3,609	4,990
Collector of Delinquent Taxes	7,493	7,300	7,946	7,446	3,843	7,816
Conservation Commission	355	400	405	400	. 0	350
Energy Committee	0	200	0	100	0	.0
FICA/Medicare	905	922	836	933	531	958
Training	270	150	207	165	144	180
Total TOWN OFFICERS	14,887	13,722	13,663	13,794	8,127	14,294
TOWN PARKS						
Supplies	1,194	1,300	789	1,200	403	1,200
Electricity	1,141	1,000	1,123	1,100	485	1,300
Liability Insurance	1,572	1,600	1,328	1,600	1,314	1,800
Mowing	8,824	12,000	10,159	11,500	4,166	7,600
Maintenance	1,000	800	900	1,000	0	1,500
Sycamore Park Portolet	300	500	310	500	330	460
Tree Planting	1,370	800	1,284	500	560	. 0
Rubbish Removal	1,800	2,000	2,000	1,800	468	1,500
Miscellaneous	100	200	0	100	0	. 0
Total TOWN PARKS	17,301	20,200	17,893	19,300	7,726	15,360
HOLLEY HALL						
Supplies	875	900	547	900	371	900
Equipment	. 0	300	20	250	0	600
Heating Fuel	8,027	7,000	5,574	7,000	963	7,000
Electricity	3,881	3,900	4,110	3,900	1,404	4,265
Custodial	4,116	4,800	4,538	4,500 2,600	2,020	7,140
Building Maintenance	3,244 4,733	2,500	4,117 4,545	4,800	3,273 4,407	3,000
Liability Insurance Holley Hall Renovation Bond	58,572	4,800 58,750	57,782	57,600	38,056	4,800 56,242
Sewer Fees	413	550	419	550	275	550
Water Fees	324	. 300	598	300		300
Total HOLLEY HALL	84,184	83,800	82,250	82,400	50,841	84,797
HOWDEN HALL		,		2		
Supplies	321	200	278	200	19	200
Heating Fuels	3,213	2,000	2,436	2,700	57	2,600
Electricity	1,537	2,000	1,402	1,600	974	1,450
Telephone	490	450	554	500	278	560
Liability Insurance	3,162	3,200	3,218	3,230	3,182	3,600
Maintenance & Custodial	515	1,200	905	800	500	1,100
Coach House	540	50	- 0.	50	2.00	0
Debt Service	0	8,033	8,047	7,841	7,841	7,634
Water Fees	29	275	275	275	71	295
Total HOWDEN HALL	9,808	17,408	17,115	17,196	12,922	17,439



	2013-2014 ACTUAL			2015-2016 BUDGET	2015-2016 · As of 12/31/15	2016-2017 PROPOSED
MATERIALS & SERVICES						
Road Gravel	21,013	22,000	20,217	22,000	-1,831	22,000
Winter Sand	21,179	32,000	27,303	32,000	17,561	32,000
Salt	. 63,653	48,000	86,070	50,000	6,604	52,000
Chloride	22,302	22,000	21,983	22,000	614	22,000
Re-paving	84,558	see Voted Ap	0			
Cold Patch	554	1,000	1,183	1,000	838	1,000
Culverts	294	4,000	4,834	4,000	1,917	4,000
Signs	3,064	3,000	2,964	3,000	2,192	3,000
Tree Work	2,100	5,000	2,175	5,000	0	5,000
Pavement Markings	724	1,000	0	1,000	0	1,000
Sidewalks	14,976	15,000	15,440	15,000	13,880	15,000
Guard Rail	6,584	2,000	2,350	2,000	. 0	2,000
Storm Drainage	1,385	1,000	130	1,000	0	1,000
Contracted Services	8,480	13,000	13,071	13,000	6,763	14,000
Miscellaneous	474	1,000	1,165	1,000	361	1,000
Total MATERIALS & SERVICES	251,340	170,000	198,885	172,000	48,899	175,000
TOTAL HIGHWAY OPERATING EXP.	735,697	677,348	672,553	677,121	300,078	701,619
INDEBTEDNESS						
Stormwater Bond (2010)	34,920	34,920	34,920	34,920	34,920	34,920
South Street Bridge Replacement	0	2,000	0	2,000	1,394	18,250
Total INDEBTEDNESS	34,920	36,920	34,920	36,920	36,314	53,170
TOTAL EXPENDITURES INCL. BONL	770,617	714,268	707,473	714,041	336,392	754,789
HIGHWAY DEPARTMENT	,			*		
NET SUPPORTED BY TAXES	654,995	609,618	602,981	607,735	283,836	652,814



8a. Downtown Organizational Structure





8a. Downtown Organizational Structure

Articles of Incorporation Form

Nonprofits and Cooperatives

Vermont Secretary of State, 81 River Street, Montpelier, VT 05609-1104 802-828-2386

CORPORATION NAME:

BRISTOL DOWNTOWN COMMUNITY PARTNERSHIP, INC.

Corporation type (check only one): Public Benefit

Mutual Benefit

Housing Cooperative

Marketing Co-op (Ch 7)

Consumer Co-op (Ch 7)

Railroad Co-op (Ch 7)

Cooperatives must include additional information, including the word "cooperative." Refer to the approprate statute.

Registered agent's name

THOMAS M. WELLS, ESQ.

Registered agent's address in Vermont: (street, city and zip)

25 D MAIN STREET

BRISTOL, VERMONT 05443

Principal office address: (street, city, state and zip code)

9 MAIN STREET

BRISTOL, VERMONT 05443

Number of required directors: Public or Mutual benefit corporations (at least 3) Marketing co-op (at least 5) Worker, Housing, Consumer or Railroad co-op (at least 3)

DIRECTOR'S NAMES AND ADDRESSES:

711 Dan Sargent Road, Starksboro, VT 1. Bonita Bedard

2 Carol Wells

153 Heath Road, Bristol, VT 05443

3. Fred Baser

35 Mountain Street, Bristol, VT 05443

4. Gerald Hefferman

60 West Streeet, Bristol, VT 05443

5. Bunny Daubner 438 Mountain Road, Bristol, VT 05443

6. Patricia King

74 Many Waters Road, Bristol, VT

05443

VERMONT

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Officers: Unless otherwise stated in the articles a non-profit shall have a president, a secretary, a treasurer, and other officers as appointed by the directors. The same individual may hold all offices except the office of pres & sec.

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KEEPING DOWNTOWN BRISTOL VIBRANT

8a. Downtown Organizational Structure

IRS will likely require you to include, in these articles, certain provisions to obtain 501(c)(3) tax exemption. To include these provisions check each box that you want included or attach a separate addendum page. For more information contact IRS. X PURPOSE: The Corporation is organized exclusively for charitable and educational purposes within the meaning of Sections 501(c)(3) of the Internal Revenue Code of 1986. (A corporation is considered to be doing any lawful purpose without being limited to one or more of the following: charitable, benevolent; educational; civic; patriotic; political; religious; social; fraternal; literary; cultural; athletic; scientific; agricultural; horiticultural; animal husbandry; professional; commercial; industrial or trade assn.) \underline{X} No part of the net earnings of the corporation shall inure to the benefit of, or be distributed to its members, trustees, officers, directors or other private persons, except to pay reasonable compensation for services rendered. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the publishing or distribution of statements for any political campaign on behalf of any candidate for public office. X Notwithstanding any other provision of this document, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax of the IRS code. X Dissolution: Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of the IRS code, or corresponding future code, or shall be distributed to the federal, state or local government for a public purpose. Any such assets not disposed of shall be disposed of by the Court of the county in which the principal office of the corporation is located exclusively for such purposes or to such organization(s) as said Court shall determine. State specific dissolution provisions here, if applicable: (*) Optional information *Anticipated paid staff after (one) 1 Year: No response *Anticipated budget after (one) 1 Year: *Anticipated volunteer staff after (one) 1 Year: * Do you plan to apply for tax-exempt status with the IRS? X Yes You can delay the effective date up to 90 days, otherwise it is effective the date it is approved, Incorporators Printed Name & Signature:

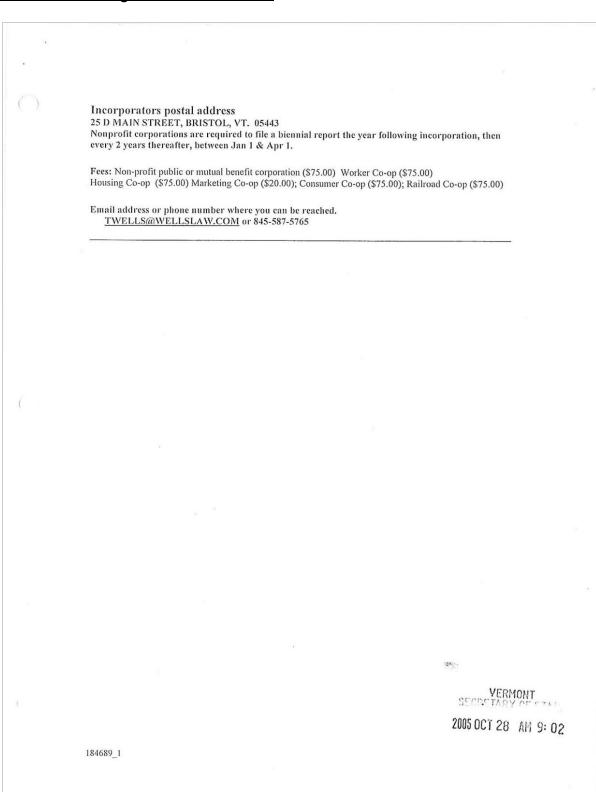
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THOMAS M. WELLS, ESQ.

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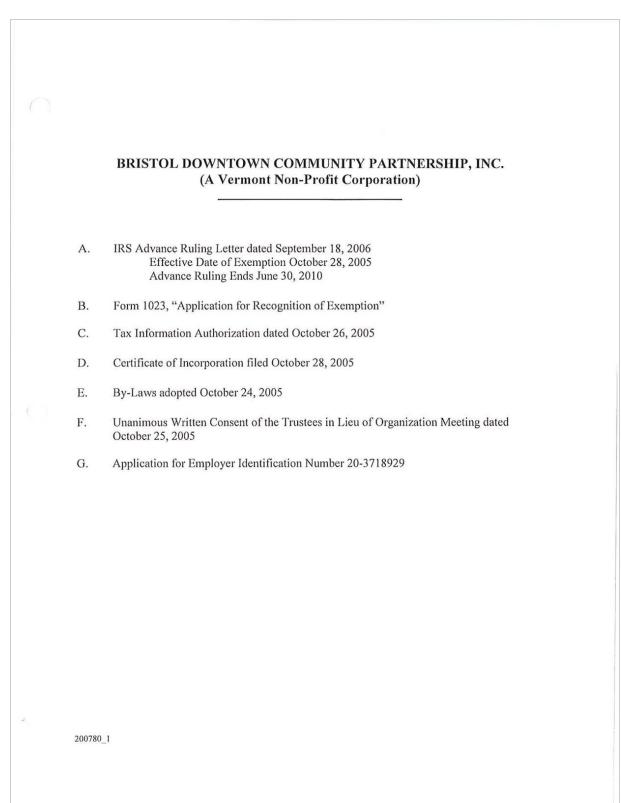


8a. Downtown Organizational Structure





8a. Downtown Organizational Structure



Bristol Downtown Designation Renewal 2016 —



8b. Downtown Organizational Structure

Design

Ian Albinson

Bristol CORE P.O. Box 413, Bristol, VT 05443

Mission Statement

Bristol CORE is a group of area citizens who serve as a vehicle to increase and maintain the economic vitality of the Bristol downtown business community and to preserve the historic character of Bristol downtown buildings and places by promoting or encouraging initiatives and partnerships that improve the livability and character of the greater Bristol area. The partnership solicits, receives and administers funds to undertake or assist in plans or projects designed to accomplish the mission.

Board of Directors-June 2016

tbd

Officers
Chair-Carolyn Ashby
Vice-chair-tbd
Secretary-Amy Piasecki
Treasurer-tbd

Ex Officio Members
Town Administrator–Therese Kirby
Town Economic Development Officer–Eric Forand
Executive Director–Ian Albinson

Committees

Organization

Ian Albinson

Lindsay Vincelette

Carol Wells	Carolyn Ashby
Development	Promotion
Ian Albinson	lan Albinson
Carolyn Ashby	Carolyn Ashby
Danelle Birong	Kate Dubenetsky
Eric Forand	Melissa Hernandez
Amy Piasecki	Kate La Riviere
Reed Prescott	Aidan Lenihan
Carol Wells	Amy Piasecki
	Alicia Standridge



9a. Community Update

Year (Calender)	2011	2012	2013	2014	2015	Totals
Municipality						
Number of Façade Renovations	2	1	0	1	3	7
Private \$	\$135,000	\$85,000	\$0	\$100,000	\$0	\$320,000
Public (including Tax Credits) \$	\$0	\$0	\$0	\$0	\$840	\$840
Number of Other Rehabs	0	0	4	1	2	7
Private \$	\$0	\$0	\$208,000	\$45,000	\$161,000	\$414,000
Public \$	\$0	\$0	\$70,000		\$0	\$70,000
Number of New Construction	0	0	0	0	0	0
Private \$	\$0	\$0	\$0		\$0	\$0
Public \$	\$0	\$0	\$0		\$0	\$0
Number of Public Improvement Projects	0	0	0		2	2
Government (State and Local) \$	\$0	\$0	\$0		\$84,417	\$84,417
Private/Local Downtown Organization \$	\$0	\$0	\$0		\$762,500	\$762,500
Number of New Business Openings	6	5	4	4	2	21
Number of New Jobs	11	10	5	5	2	33
Number of Existing Businesses Move into Downtown	3	2	0	1	1	7
Number of Employees	5	2	0		3	10
Number of Expansions of Downtown Businesses	0	0	1		5	6
Number of New Jobs	0	0	0		0	0
Number of Business Closings	2	2	0		0	4
Number of Jobs Lost	3	4	0	10	0	17
Number of Businesses Move out of Downtowns	0	0	2		0	2
Number of Employees Lost	0	0	10		12	22
New Housing Units Downtown	0	0	0	0.00	0	0
# of Volunteer Hours	0	956	1,125	1,125.00	160	3366
Number of Façades, Rehabs, and New Construction	2	1	4	\$2	\$5	\$14
Amount Invested \$	\$135,000	\$85,000	\$278,000	\$145,000	\$161,840	\$804,840
Net Change in Number of New Businesses	4	3	4	4	-3	12
Net Change in All Businesses Downtown	7	5	2	5	-2	17
Net Change in Number of New Jobs	8	6	5	5	5	29
Net Change in All Jobs Downtown	13	8	-5	-5	5	0
Total Reinvestment- Private \$	\$135,000	\$85,000	\$208,000	\$145,000	\$923,500	\$1,496,500
Total Reinvestment- Public \$	\$0	\$0	\$70,000	\$0	\$85,257	\$155,257



9b. Community Update

Successful Events and Projects, 2011-2016

The past five years have brought many changes to the town of Bristol. Through collaboration and community support, Bristol CORE has had the opportunity to complete updates and renovations, implement successful events, welcome new businesses into downtown, and most importantly bring the community together. Below are some highlights of our past five years.

Organizational Revitalization

In 2015, Bristol Downtown Community Partnership engaged in significant restructuring – launched a major organizational rebranding to become Bristol CORE, sought community feedback in a variety of ways, hired a new Executive Director, and restructured both its internal operations and its fundraising strategies.

Bristol's Main Street and town green, historic buildings and local enterprises, and, above all, the unique character of its people are the **core** of our **CO**mmunity – physically, culturally and economically. Bristol CORE's mission, and passion, is to bring people together to rally the **RE**sources to keep that core strong, to celebrate its history and to plan for its future.

Downtown Wireless Network

In 2011 Bristol CORE worked to bring a free wi-fi system to Main Street and the town green, using a grant from eVermont. The system ran successfully for four years. In January 2016 the system was overhauled with a major renovation of both hardware and software. This was in partnership with Green Mountain Access.

Bristol Promotional Website

A website, www.discoverbristolvt.com, was created with a business directory, calendar of events and other useful information about the town. The website was designed as an online hub for all things Bristol, be it shopping, dining, events, and outdoors. The site was also the landing page for the free wi-fi network. This project was also funded by the eVermont grant, co-authored by Bristol CORE in 2011.



KEEPING DOWNTOWN BRISTOL VIBRANT

9b. Community Update, cont.

Town Green Updates

After years of planning, grant writing, and consultants, the town green updates broke ground in May of 2015. Six weeks later the town green included new vintage lamp posts, park benches, picnic tables, trash and recycling receptacles, and beautification of the entry corner. The original estimate for this project was \$100,000 but only ended up costing \$95,000.



Main Street Intersection

This project was done in collaboration with the Vermont Department of Transportation. The newly designed intersection is much safer for drivers as well as pedestrians.

The town green updates included beautification of the entry corner, located at the intersection. These projects complemented each other very well and led to a more welcoming town green.



Prince Lane Pedestrian Safety and Beautification

A once unsafe and uninviting parking area/street in Bristol downtown has now been transformed into a safer, more appealing area. The Prince Lane pedestrian safety and beautification project was one of the main focuses of Bristol CORE.

The project was split into two phases, the first which focused on the backs of buildings, buried power lines, and adding crosswalks, was completed in August 2014. This project was a collaboration between Bristol CORE and the owner of the private property. It was funded through \$240,000 of earmarked money from Leahy as well as a \$75,000 state transportation grant.





9b. Community Update, cont.

Town Green Playground

A true community collaboration resulted in the successful installation of a brand new town green playground. The efforts began in August 2013 with a design contest for the playground structure opened up to the community.

November marked the kickoff for the fundraising for the project. Through online donations, fundraisers at local eateries, and donations of prizes from local stores the community surpassed the \$11,000 goal and raised \$12,765 in just 1 month!



In addition to these funds, Bristol was awarded a \$15,000 grant from Kaboom. Through additional fundraising events around Bristol the project was able to be completed. The project broke ground in August of 2014 and with countless volunteer hours by the end of October it was ready for play! This inclusive natural playground is extremely unique and one of the few in the state with ADA compliance. This project received a VRPA Facility of Merit Award in May 2016.

Main Street Flower Baskets

Bristol CORE introduced flower baskets to Main Street in the summer of 2012, and the project has grown in size every year. 2016 will see 18 flower baskets on Main Street and Prince Lane. This beautification project brings greenery to Main Street every summer.





KEEPING DOWNTOWN BRISTOL VIBRANT

9b. Community Update, cont.

Pocock Rocks!

Pocock Rocks is an annual music festival and street fair located on Main Street every summer. The event highlights local musicians and vendors while drawing crowds from all over Vermont. This event closes down Main Street and promotes shopping in local businesses. Although the event took a hiatus in 2015, it will be returning once again in 2016 better than ever!



Chocolate Walk and Cool Yule

The Chocolate Walk is an annual December event put on by Bristol CORE in partnership with local businesses. Every year a Friday night in December is chosen on which businesses in Bristol downtown stay open late and provide complimentary chocolate treats to shoppers. IN 2015, The 8th Annual Chocolate Walk set records for business participation, community turnout, chocolate consumed, dollars spent locally and holiday festivity!





9b. Community Update, cont.

Welcoming New Businesses to Main Street, 2011-2016

Bristol Suites

Opening in 2011, Bristol Suites began providing short term and long term accommodation directly on Main Street. The business now consists of four suites and one standard hotel room. Housed in the Dunshee block, a beautifully renovated historic building, it highlights the character of Bristol to those visiting.

Bristol Laundry & The Real Estate Company

In November 2013 Jill Fraga purchased the Sip-N-Suds Laundromat and accompanying building at 3 Main Street, and divided the space into The Real Estate Company, a full-service real estate firm, and Bristol Laundry.

Hatch 31

In May 2015, Matt Wisell, his daughters Kayla and Sarah, and his niece Roberta Sinnock, became the new owners and operators of what was formerly Nd's Bar and Tavern. After major renovation work in the spring of 2015, the bar reopened as Hatch 31, named for the Hatch block building in which the bar resides.

Lu Lu Ice Cream

In May 2012 downtown Bristol welcomed the addition of Lu Lu Ice Cream. "Lu Lu" meaning a remarkable or wonderful thing has certainly been living up to its name. Owned by Martha and Laura Mack, this small batch artisan ice cream shop won Yankee Magazine's 2014 award for Best Homemade Ice Cream!

Main Street Vintage and Thrift

In February 2016, Alicia Standridge became the new owner and operator of the consignment store, The Enchanted Closet, at 22 Main Street. The store reopened as Main Street Vintage and Thrift in March, and is currently one of Vermont's largest consignment/thrift stores, offering clothing for all (modern & vintage), home furnishings, books, instruments, and more.

Recycled Reading of Vermont

Recycled Reading Vermont opened in 2011 at 25A Main Street in downtown Bristol. The owner, Melissa Hernandez, has grown her business substantially in the past five years. The business which originally only sold used books now also provides discount books, cards, art supplies and instruments. This growth resulted in Recycled Reading of Vermont moving across the street to 20 Main Street in 2014.

Tandem

Jess Messer, along with her partner Lauren Gammon, opened the space in July of 2015. Tandem, an appropriate name, is a collaboration of two individual businesses. Messer produces sodas, jams, and pickles for her business Savouré, while Gammon is the caterer of Nomadic Chef. Tandem is a dual function space of a commercial kitchen open used for hosting special dinners, events/meetings, and hopes to introduce a retail section for products in the future.



Vermont Tree Goods

Woodworker John Monks will open a showroom for his live-edge furniture made from reclaimed heirloom trees in spring 2016.

Yarn and Yoga

In early 2014, seven close friends convened at a local yoga class and began discussing their vision of a new Bristol Business. Just a few months later in June 2014, Yarn and Yoga opened at 25A Main Street. Nestled in the back of the yarn shop is a yoga studio area. The seven local business owners (six of which live in Bristol) included their values in the mission statement, one being "contribution to a peaceful community." As Yarn and Yoga grows, the owners continue to give back to their community and support Bristol Downtown.



Key Challenges

Community

- Tension between residents expressing blanket antipathy toward change and those who are more future-oriented in their views
- Taxpayer reluctance to fund public improvements; anything that might increase tax burden is routinely vocally opposed even if absolutely necessary
- Need for increased in-town employment opportunities; paired with...
- Limited physical space available to develop for new or growing businesses
- Affordability issues: housing, goods & services, utilities, childcare

Businesses

- Lack of high enough foot traffic to truly sustain full-time retail enterprises
- Inability or difficulty on the part of businesses to take advantage of current foot traffic; lack of interest in making changes that would improve business attractiveness
- Perception (or perhaps fact in some cases) that local businesses are too expensive for local residents to patronize
- Many retail businesses are "one-person" operations that find it difficult to commit resources outside
 of very traditional business hours; for anything from the occasional Promotions meeting to efforts to
 be open late one evening weekly in the summer

Organization

- Board & volunteer recruitment & retention
- Small community, limited pool of potential volunteers
- Downtown business owners do not have time to be involved
- Inability to fully take advantage of significant Designation benefits, specifically Tax Credit programs, because the Designation area is 1) so small and 2) doesn't contain single, large structures in need of significant work
- Limited funding sources; virtually non-existent pool of large businesses to tap for sponsorships or general donations
- The typically suggested long-term funding strategies are unlikely to be supported by Bristol residents or municipal government
- Not able to fund more than a quarter-time staff position



10. Funding and Resources

Balance			
J			,000
g Expenses		400	22,535
			974
			150
Sinduoii			100
-			324
ngs and Travel			200
	200		200
		700	
	11298		11698
	100	400	400
			100
			8198
	3000		3000
ets			
			1042
			100
			100
			500
			134
			108
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onig .			8,821
ning			424
(gross salary)			7,800 597
(aross solony)		III-KIIIU	
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ıtions			
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11. Downtown Designation Boundary Map





Bristol

Bristol Downtown Historic District

Public/Institutional Buildings/Spaces

- 24 Main Street Vintage and Thrift

- 38 Bristol Health and Fitness

- 53 Wells Mountain Foundation/Wells Mountain LLC