

*Bristol CORE  
Meeting Minutes  
August 16, 2017*

I. Call to order – 9:30am

II. Attendance: Ian Albinson (Executive Director), Carolyn Ashby (Chair), Eric Forand (Ex-Officio member), Kelly Hamshaw

III. Meeting Minutes: Minutes from the July 19, 2017 meeting were approved.

IV. Old Business:

Board members- Kelly Hamshaw was in attendance as a potential Board member. She is a resident of Bristol and on the Watershed Center Board. She is a lecturer at UVM in the Department of Community Development. Eric has spoken with Shawna Sherwin who is thinking about joining the Board.

Stoney Hill project – Kevin has rented out the residential and commercial space in the old In-Stiches property. He is working with Stanley Livingston, who purchased the adjoining land on Lovers Lane, on the Act 250 archeological and animal study. Ian mentioned that Bees Wrap might be looking for more space next spring. Eric will forward that information on to Kevin.

Bristol co-working space - The working group will be meeting at the end of August. Ian met with Greg Marston who has redone the VBT buildings on Monkton Road. He has made two offices in the old house and there is more office space available in the barn. VBT still has some space in the barn. Greg is hoping to bring jobs back to Bristol now that VBT has left. Ian also spoke to him about the co-working idea and the maker space idea and he was open to both. Ian is working with a company that potentially wants to move their offices here which would include 7 employees. Ian will discuss both the Trading Post and the Marston property with them. There was discussion about a possible pop up co-working space event. For one day people could go to one site and work from there and meet others in the same employment situation.

Main Street rent survey – The survey has not been finalized. Ian will speak to Carol to see where it stands and if CORE can be of assistance.

Trails Around Bristol – There was a workday on the trails around the high school. Ian volunteered a couple hours and said that the trails look great. They go from the electric sign in front, around behind the school then along the landfill then by KTP then back to the sign. It is roughly a mile long. Porter has sketched out a preliminary trail circumventing the village. The group has also been in contact with the new owners of Green Mountain Campgroup who would like to build some mountain bike trails.

## V. New Business:

Strategic Plan – Carolyn mentioned that it had been a year since CORE filed its strategic plan so she thought it would be a good time to see how we were doing.

- *Sidewalk Beautification Expansion- Update Main Street sidewalks, evaluate lamp posts, expand upgrades up North St & South St. and improve pedestrian safety.* The Town applied for a grant to replace the lamp post and replace bricks with stamped cement. The Town was not awarded the grant. CORE would still like to pursue the potential to get that work done plus address the sidewalk issue in front of Champlain Farms and the Post Office.
- *Multi – Use trails* – CORE is working with Porter from the Rec Club to assist in the development and build out of the trail system.
- *Signage Improvements* – working with conservation commission and historical society to ensure new signage for trail etc. will fit in with potential new signage for down town.
- *Main St. façade and signage improvements-* Orvis building completed its façade update this summer. CORE worked with them on possible grant funding however they were not chosen as a recipient. Bristol co-housing also worked with CORE on a grant application to improve the exterior of the Peake house. However they also were not chosen a recipient.
- *Economic Development* CORE has been working towards becoming a clearing house for information on commercial rental space available. Ian and Eric worked with an entrepreneur to connect them with Stoney Hill developers to rent out the commercial space he just acquired in the former In-Stiches building.

Eric's Last Day – Eric last day will be Friday August 25. He has enjoyed working with everyone and he wishes them well.

VI. The next meeting will be held on September 20, 2017 at the town office

VII. Adjournment 11:00am

Respectfully Submitted,

*Eric J Forand*