

*Bristol CORE
Meeting Minutes
June 21, 2017*

I. Call to order – 9:30am

II. Attendance: Ian Albinson (Executive Director), Carolyn Ashby (Chair), Eric Forand (Ex-Officio member)

III. Meeting Minutes: Minutes from the May 24, 2017 meeting were approved

IV. Open issues:

Board members- Ian has been in contact with Laura Mack who attended the last Board meeting. She is still interested. Ian has also spoke with Aiden who is also interested. Ian will also be reaching out to Kelly Hamshaw. Eric will be reaching out to Shawna Sherwin who has expressed some interest.

Stoney Hill project – Eric is working with Kevin on density issues. Eric has attended two housing conferences in Addison county this month. The county is seeing a very low vacancy rate which is causing high rents. There is a severe lack of low and moderate income rentals and houses.

Bristol co-working space - Ian is researching the idea of CORE taking over as property manager for half of the Trading Post space. CORE would deal with renters, leases, vacancies etc. Carolyn could potential work as an onsite manager in exchange for Phoenix Rising having a space. The idea of 6 offices, 6 cubes and 10 floating people was discussed. There would be build out cost for the remodel as the space is all open now. They would use minimal infrastructure, no phone lines or copier for example. People can use cell phones and the copier at kimballs.

Main Street rent survey – Carol has reached out to CORE to help contact some people who did not respond.

V. New Business:

Downtown Preservation Conference – Ian attended. He sat for the “stimulate the economy with arts” and “small town retail on the rise”. He thought both were excellent and he will distribute the handouts later.

Pocock Rocks – It was a great success. Eric provide Ian with the police event summary detailing possible corrections for the future. Ian stated he would like to have less alcohol venders next year, possible 6 at the west stage and 4 at the east. He will reach out to the Town to see if the street could be swept closer to the event. Carolyn

mentioned that it would be helpful to give maps to the vendors with enter and exit points and if possible to stagger their arrivals. There will be a recap meeting later this week.

Trails Around Bristol –Porter Knight held her first meeting and it went very well. She formed four teams, trail building, planning/designing/engineering, outreach/education/promotion and grant writing. These groups will be getting together individually over the summer to develop a game plan.

Town Communication working group- the Selectboard interviewed 4 people. They will be discussing the group at the next Selectboard meeting. The Selectboard will be deciding if a group will be formed and what their mission statement will be.

Click Fix – Ian had done some research on this software and how it has been used by other cities to track infrastructure issues. Eric had discussed it with Therese and she felt that given the very low amount of complaints that we get that it would not be efficient to use this software.

VI. The next meeting will be held on July 19, 2017 at the town office

VII. Adjournment 11:00am

Respectfully Submitted,

Eric J Forand