

*Bristol CORE
Meeting Minutes
May 24, 2017*

I. Call to order – 9:30am

II. Attendance: Ian Albinson (Executive Director), Carolyn Ashby (Chair), Eric Forand (Ex-Officio member), Laura Mack (potential Board member)

III. Meeting Minutes: Minutes from the April 19, 2017 meeting were approved

IV. Open issues:

Board members- the group welcomed Laura Mack, owner of LuLu's Ice Cream. She is interested in potentially becoming a Board member. Ian also mentioned that he has been talking to Aiden from Main St. Vintage and Jess from Tandem about potentially joining the board.

Stoney Hill project – Eric informed the group that Kevin Harper is working on a potential PUD on the property with 12 housing units and four commercial structures. He is having some issues with the placement of the housing units as the PC removed multi-family from the ROC district which is the front part of the property and where he would like to put the housing.

Bristol co-working space - Ian has received 18 responses to his survey about potential interest. He has also spoken to the owner of the trading post about potential configurations. The owner would like to see one tenant take it all first, then possibly two tenants then third would be a co-working space. Ian floated the possibility that the co-working space take half of the floor space and that CORE become the manager for the space. Ian will be meeting with his working group as well as the property owner to work on the proposal.

Main Street rent survey – Eric has not received the summary of this survey yet, but will bring it to the group when he receives it.

V. New Business:

CORE by-laws- The group discussed amending the by-laws. It was decided that the Board will need to be filled first and then suggestions could be submitted to them about revisions. The minimum Board size is 5 members, both Ian and Eric are not Board members.

Revisions of DRC guidelines – Eric explained the process to revise the DRC guidelines. The process would be the same as the PC just went through to get the regulations updated. Revisions would need to be submitted to the PC, who would then review it and decide if they thought it should proceed. They would have two public hearings. Then they would present it to the SB who would review it and decide if it should proceed. They would have two public hearings. Then the revisions would go to

the voters. Eric advised the group to have the DRC compile a list of the changes that they think should be made.

Enforcing existing DRC guidelines – Eric explained that some situations are viewed as grandfathered, the lack of screening for the Riteaid trash for example. Other things may have been agreed to during the Prince Lane project however nothing was taken in writing, the trash cans behind Snaps for example. Eric also explained that with the new regulations he is able to approve after the DRC recommends some application so hopefully the process will become smoother. He also stated that he is using the approval of the new Regulations as an opportunity to apply some regulations that were not applied in the past, for example all signs in the district will now go to the DRC. Eric will also reach out to Gary on the grandfathering question.

Downtown Preservation Conference – Ian will be attending this. He will be reaching out to Eric to see what seminars may be the most relevant.

Flower baskets – All of the sponsorships for the baskets have been sold at \$150 each. This gives \$1,800 for the flowers, \$600 for a potential watering person and leaves a \$300 cushion. Ian had Rocky Dale install liners to prevent water seepage. Ian is looking to install them June 3rd and will be looking for volunteers.

Pocock Rocks – All Set and within budget. 38 vendors, 14 are alcohol. 7 Bands. There will be stuff for the kids to do, drawing on the street for example. Ian is looking into option for the photo bus.

VI. The next meeting will be held on June 21, 2017 at the town office

VII. Adjournment 11:00am

Respectfully Submitted,

Eric J Forand